



Cabinet

DRAFT Forward Work

Programme 2024/25

Chair: Cllr Steve Thomas

Vice-Chair: Cllr Helen Cunningham

Cabinet Forward Work Programme 2024/25

Cabinet Meeting Date: Wednesday 4th September 2024

Report Submission Deadline Date to Liz Thomas: Monday 12th August 2024

*Reports received after this date will be included on the next agenda of Cabinet

Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Portfolio: Leader / Corporate Overview and Performance			
Forward Work Programme 2024/25	Decision To approve the Forward Work Programme for 2024/25. In recognition of the fluidity of the document a review of item will be undertaken every 3 months.	Scrutiny & Democratic Officer	Scrutiny Committee FWP's - June / July 2024
CS092 Investigation Action Plan (Welsh Language Compliance)	Performance Monitoring To present progress on implementing the Action Plan in response to the open Welsh Language investigation.	Andrew Parker	Corporate Overview and Performance – 25.04.24
Welsh Language Annual Report 2023/24	Performance Monitoring To monitor the performance.	Andrew Parker Kate James	Corporate and Performance – 27.06.24
Revenue Budget Monitoring 2023/24 - Provisional Outturn	Budget Monitoring To provide members with the provisional financial outturn position for the financial year 2023/24.	Rhian Hayden	Corporate and Performance – 19.09.24
Capital Budget Monitoring Provisional Outturn 2023/24	Budget Monitoring To provide members with each portfolio's capital expenditure as at 31 st March 2024.	Rhian Hayden	Corporate and Performance – 19.09.24
Portfolio: People and Education			
Corporate Safeguarding Performance report	Performance Monitoring To provide members with Corporate, Education, Children's and Adult Safeguarding Performance.	Luisa Munro-Morris Tanya Evans	People – 02.07.24

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Cabinet Meeting Date: Wednesday 16th October 2024

Report Submission Deadline Date to Liz Thomas: Tuesday 24th September 2024

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Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Portfolio: Leader / Corporate Overview and Performance			
Revenue Budget Monitoring 2024/25	Budget Monitoring To provide members with an expenditure forecast at the end of quarter 1 across all portfolios.	Rhian Hayden	Member Briefing session
Forecast Capital Expenditure 2024/25	Budget Monitoring To provide details of each portfolio's forecast capital expenditure against allocation at the end of quarter 1	Rhian Hayden	Member Briefing session
Portfolio: People and Education			
Home to School and Post 16 Transport Policy To be published by 1st October	Decision Members to consider and approve the Home to School and Post 16 Transport Policy 2025/26.	Luisa Munro-Morris	People – 24.09.24
Portfolio: Deputy Leader / Place and Environment			
Annual CCTV Monitoring report	Performance Monitoring Members to monitor the performance	Andrew Parker	Place – 10.09.24
Charitable Land, former Garnfach School Site, Nantyglo	Decision To consider the report.	Ellie Fry	N/A

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Forward Work Programme 2024/25

Cabinet Meeting Date: Wednesday 4th December 2024

Report Submission Deadline Date to Liz Thomas: Tuesday 12th November 2024

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Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Portfolio: Leader / Corporate and Performance Services			
Health and Safety Annual Report	Performance Monitoring To receive the report.	Andrea Prosser	Corporate and Performance – 07.11.24
Sickness Absence Performance 2023/24	Performance Monitoring To consider the annual review of staff sickness absence.	Andrea Prosser	Corporate and Performance – 07.11.24
Revenue Budget Monitoring 2024/25	Budget Monitoring To provide members with an expenditure forecast at the end of quarter 2 across all portfolios.	Rhian Hayden	Member Briefing session
Forecast Capital Expenditure 2024/25	Budget Monitoring To provide details of each portfolio's forecast capital expenditure against allocation at the end of quarter 2	Rhian Hayden	Member Briefing session
Annual Report of the Public Services Ombudsman for Wales 2023/24	Performance Monitoring To inform Members of the Council's performance with regard to complaints to the Public Services Ombudsman for Wales.	Andrea Jones	Governance & Audit – 23.10.24
Portfolio: People and Education			
Improving Schools Programme	Performance Monitoring To provide Members with an update on any inspection report findings and progress within schools that are causing concern or subject to Council intervention.	Luisa Munro-Morris	People – 12.11.24
Review of Education Policies	Pre-Decision A review of inclusion policies in line with any legislative requirements and changes.	Julie Sambrook	People – 12.11.24

Cabinet Forward Work Programme 2024/25

Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Portfolio: Deputy Leader / Place and Environment			
Waste and Recycling Annual Performance	Performance Monitoring Members to receive the annual performance report for Waste and Recycling.	Matthew Stent	Place – 22.10.24
Decarbonisations Annual Report	Performance Monitoring To receive the annual report.	Andrew Parker	Place – 22.10.24
Community Safety Partnership – Annual Report 2023-24	Performance Monitoring To monitor performance.	Sarah King / Helena Hunt	Place – 22.10.24
Portfolio: People and Social Services			
Age Friendly Community and Age Friendly Employer Status	Decision To present the letter of commitment, age-friendly assessment and high-level action plan as part of our application to join the World Health Organisation's Age-Friendly Communities network.	Andrew Parker	Place – 12.11.24

Cabinet Forward Work Programme 2024/25

Cabinet Meeting Date: Wednesday 15th January 2025

Report Submission Deadline Date to Liz Thomas: Thursday 12th December 2024

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Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Portfolio: People and Education			
Sustainable Communities for learning	To provide an update on the Sustainable Communities for Learning programme (formerly 21 st Century Schools).	Luisa Munro-Morris	People – 07.01.25
Social Services Staff Capacity and Grant Funding	To provide detail of current staffing capacity across Social Services and detail grant funded posts and potential arrangements moving forward.	Corporate Director	People – 07.01.25
Attendance, Exclusions and Elective Home Education	Performance Monitoring Members will be presented with the Duties on Local Authorities for Elective Home Education and receive attendance and exclusion data for consideration.	Luisa Munro-Morris	People – 07.01.25

Cabinet Forward Work Programme 2024/25

SPECIAL Cabinet Meeting Date: TO BE CONFIRMED

Report Submission Deadline Date to Liz Thomas:

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Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Portfolio: Leader / Corporate Overview and Performance			
Fees and Charges	Decision To agree the Fees and Charges	Rhian Hayden	TBC
Revenue Budget 2025/26	Decision Members to consider the proposed Revenue Budget for 2025/26.	Rhian Hayden	TBC

Cabinet Forward Work Programme 2024/25

Cabinet Meeting Date: Wednesday 5th March 2025

Report Submission Deadline Date to Liz Thomas: Tuesday 11th February 2025

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Report Title	Purpose of Report	Lead Officer	Other Meeting Date
Portfolio: Leader / Corporate Overview and Performance			
Workforce Strategy Review and Year 4 Action Plan	Performance Monitoring To consider the review and action plan.	Andrea Prosser	Corporate and Performance – 06.02.25
Revenue Budget Monitoring 2024/25	Budget Monitoring To provide members with an expenditure forecast at the end of quarter 3 across all portfolios.	Rhian Hayden	Member Briefing session
Forecast Capital Expenditure 2024/25	Budget Monitoring To provide details of each portfolio's forecast capital expenditure against allocation at the end of quarter 3	Rhian Hayden	Member Briefing session
Business Rates Relief – Retail, Leisure and Hospitality Rates Relief 2025-26	Decision To consider and adopt, on behalf of the Council, the Retail, Leisure and Hospitality Rates Relief – 2025/26 scheme (RLHRR), as a section 47 discretionary rate relief for 2025/26.	Rhian Hayden	N/A
Shared Resource Service	Performance Monitoring To ensure members have oversight of Governance Arrangements and monitor performance of SRS and to support the delivery plan for 2024/25.	Bernadette Elias	Partnership – 30.01.25
Portfolio: People and Education			
Welsh Public Library Standards (WPLS) Annual Return 2023/24	Performance Monitoring Members to consider Blaenau Gwent's performance against the Welsh Public Library Standards.	Joanne Sims	Partnership – 30.01.25
Corporate Safeguarding Performance report	Performance Monitoring To provide members with Corporate, Education, Children's and Adult Safeguarding Performance.	Tanya Evans Luisa Munro-Morris	People – 18.02.25

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Report Title	Purpose of Report	Lead Officer	Other Meeting Date
Key Stage 4 Results	Performance Monitoring To consider the KS4 results.	Luisa Munro-Morris	People – 18.02.25

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Cabinet Meeting Date: Wednesday 9th April 2025

Report Submission Deadline Date to Liz Thomas: Tuesday 18th March 2025

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Report Title	Purpose of Report	Lead Officer	Other Meeting Date
Portfolio: Place and Regeneration and Economic Development			
Draft Housing Strategy	Decision To approve the Strategy.	Ellie Fry	Place – 11.03.25
Property Strategy and Asset Management Plan	Decision To consider and approve the Strategy and Plan.	Ellie Fry	Place – 11.03.25
Portfolio: People and Education			
Improving Schools Programme	Performance Monitoring To provide Members with an update on any inspection report findings and progress within schools that are causing concern or subject to Council intervention.	Luisa Munro-Morris	People – 01.04.25
School Admissions Policy for Nursery and Statutory Education Statutory deadline for the policy to be published by 15th April	Decision To consider and approve the School Admissions Policy for Nursery and Statutory Education 2026/27.	Luisa Munro-Morris	People – 01.04.25
Welsh in Education Strategic Plan	Performance Monitoring To provide an update on the Welsh in Education 10 year Strategic Plan and associated projects.	Luisa Munro-Morris	People – 01.04.25
Annual Report of the Getting to Know Our Schools Sub-Group	To receive the annual report on the work undertaken by the sub-group.	Luisa Munro-Morris	People – 01.04.25