

Committee: **Cabinet**

Date of meeting: **4<sup>th</sup> September 2024**

Report Subject: **Proposed Cabinet Forward Work Programme 2024-25**

Portfolio Holder: **All Portfolio Holders**

Report Submitted by: **Scrutiny and Democratic Officer**

Reporting Pathway								
Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Governance Audit Committee	Democratic Services Committee	Scrutiny Committee	Cabinet	Council	Other (please state)
May 2024					Sept 2024	04.09.24	26.09.24	

1. **Purpose of the Report**
  - 1.1 To present the Cabinet Forward Work Programme for 2024-25 (Appendix 1) and to seek approval from Committee.
2. **Scope and Background**
  - 2.1 The Cabinet Work Programme is a key aspect of the Council's planning and governance arrangements and supports the requirements of the Constitution.
  - 2.2 The topics set out in the Work Programme link to the strategic work of the Council as identified by the Council's Corporate Plan 2022-2027, agreed by the Council in October 2022, corporate documents and supporting business plans.
  - 2.3 All Scrutiny Committees and the Council Forward Work Programmes have been aligned to the Cabinet Forward Work Programme.
  - 2.4 As the document is fluid there is flexibility to allow for regular review between the Chair and the Committee.
3. **Options for Recommendation**
  - 3.1 The Work Programmes have been endorsed by the relevant departments of the Council, and all Scrutiny Committees and the Council will agree their work programmes as part of the September 2024 cycle of meetings.
  - 3.2 **Option 1**  
To agree the Forward Work Programme for Cabinet for 2024/25.
  - Option 2**  
To suggest any amendments prior to agreeing the Forward Work Programme.