

Committee: **Executive Committee**

Date of meeting: **14th April 2021**

Report Subject: **Blaenau Gwent Education Admissions Policy for Nursery and Statutory Education 2022/23**

Portfolio Holder: **Executive Member Education – Cllr. Joanne Collins**

Report Submitted by: **Corporate Director of Education – Lynn Phillips**

Reporting Pathway (Dates to be Entered)								
Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Audit Committee	Democratic Services Committee	Scrutiny Committee	Executive Committee	Council	Other (please state)
x	x	23.03.21			09.03.21	14.04.21		

1. Purpose of the Report

- 1.1 The purpose of the report is to outline the outcome of the annual review and consultation process associated with the Blaenau Gwent Admissions Policy for Nursery and Statutory Education. The Executive Committee is asked to review the proposed policy and consultation outcome, prior to its determination and publication on the 15th April 2021.

2. Scope and Background

- 2.1 The Welsh Government's School Admissions Code (2013) dictates that Councils must review their admissions policies annually for consultation and publication by April 15th in the academic year preceding the admissions round. Blaenau Gwent School Admissions Policy outlines the arrangements, criteria and relevant legislation that underpin school admission processes and methodology. The Admissions Authority must ensure that the following information is provided during the consultation process:
- 2.2
- i) Admission numbers for each school;
 - ii) Application procedures and the timetable for the admission process;
 - iii) The criteria to be applied to applications in the event that there are more applications than places for a school;
 - iv) Arrangements for waiting lists and how they operate;
 - v) Arrangements for the processing of late applications; and,
 - vi) Details of how parents will be notified of a decision on their application, as well as appeal procedures should their application be unsuccessful.
- 2.3 The primary changes to the policy document for the 2022/23 academic session are as follows:
- A review of the nursery, primary and secondary admission numbers in line with the annual capacity review. This is an annual process which reviews changes to school plans and physical space within

the school, which affect the provision of teaching and learning. This is carried out in line with the Welsh Government Measuring the Capacity of Schools in Wales Guidance (2011). The final agreed capacity calculations are then used to inform admission numbers.

- A review of the dates for the admission round(s), associated processing and offer deadlines.
- A review of the allocation of primary campus places at Abertillery Learning Community this includes a change to their allocation criteria.
- A review of the online application process due to Capita One Online now replacing Abavus.
- A shared residency section and person making the application form has been added to the policy to highlight the importance of whom should be making the application for the child in the case of separated parents (split families).
- A review of the admissions appeals for primary and secondary school places. This is due to the Welsh Government introducing legislation which temporarily disapples or relaxes certain requirements relating to admission appeals to allow appeals to take place despite the restrictions imposed by the Coronavirus pandemic.
- An updated Blaenau Gwent Schools Catchment Area Overview Map has been added in Appendix 2.

2.4 The draft Blaenau Gwent Admissions Policy for Nursery and Statutory Education (2022/23, please refer to **Appendix 1** for the policy document), was distributed to relevant consultees as outlined within the Welsh Government's School Admissions Code (2013, pages 6-7) and detailed on page 2 of the appended policy consultation document. The consultation period commenced on Monday 25th January 2021 and concluded on Friday 5th February 2021. During the consultation period, 1 response was received as follows:

- Glanhowy Primary School made a request for the Nursery intake timings to reduce to support and improve early language skills. The Admissions Authority explained to the consultee that the policy is developed in line with the framework detailed within the Welsh Government School Admissions Code (2013) paragraph 2.57 that states that Local authorities in Wales are under a duty to secure sufficient provision of nursery places for their area for children in the term following their third birthday. Therefore, there is limited flexibility in terms of what can be changed in respect of the Nursery intake.

3. **Options for Recommendation**

3.1 The Education and Learning Scrutiny Committee considered and accepted the report at its meeting on 9th March 2021.

3.2 **Option 1:** The Executive Committee accept the policy document and agree to its publication by April 15th 2020.

- 3.3 **Option 2:** The Executive Committee provide feedback/contributions relating to improvements that can be made to the policy, in consideration of the publication date (15th April 2021).
4. **Evidence of how does this topic supports the achievement of the Corporate Plan / Statutory Responsibilities / Blaenau Gwent Well-being Plan**
- 4.1 In accordance with the Welsh Government's School Admissions and Admission Appeals Code (2013), there is a statutory requirement upon the Council to determine and publish their admissions arrangements annually by the 15th April, the year preceding the admissions round to which they apply.
- 4.2 Education is a strategic priority within the Corporate Plan, of which school admissions and the planning of pupil places are essential components.
5. **Implications Against Each Option**
- 5.1 ***Impact on Budget***
There are no direct budget implications associated with this report.
- 5.2 ***Risk including Mitigating Actions***
There is a risk that Council will not be compliant with the Welsh Government School Admissions Code (2013), if the policy is not approved and published by the 15th April 2021. The timeline for approval take account of the publication requirements and dates.
- 5.3 ***Legal***
The Council are legally required to prepare, implement and update accessibility strategies for all schools for which they are the responsible body.
- 5.4 ***Human Resources***
The Schools Admissions Policy for Nursery and Statutory Education 2022/23 has been developed by the Education Transformation team, who oversee implementation and reviews of the policy within Blaenau Gwent.

The Corporate Director, supported by Wider Corporate Leadership Team, will have a key role in ensuring the key staff-related actions are effectively delivered.
6. **Supporting Evidence:**
- 6.1 ***Performance Information and Data***
Please refer to **Appendix 2**, for a summary of the 2020/21 Admissions Round. The Council are presently implementing the 2021/22 policy.
- 6.2 ***Expected outcome for the public***
The public can expect a fair and equitable admissions process for all pupils in accessing education, and where possible place allocation in line with parent/pupil preference.

6.3 ***Involvement***

Stakeholders and end user needs and engagement are of paramount importance and a key focus of both the policy development, and ongoing admissions process. The Policy is subject to consultation on an annual basis, in line with the Welsh Government School Admissions Code (2013). In addition, the admission arrangements and forms are developed in consultation with key stakeholders including: schools, partners, governing bodies, parents etc.

6.4 ***Thinking for the Long term***

The Strategy is aligned to the Corporate Plan and covers the period 2020 to 2022.

6.5 ***Preventative focus***

The admissions process prevents oversubscription of schools and inequality in line with access to education.

6.6 ***Collaboration / partnership working***

The Admissions Authority works with other internal admission authorities i.e. the faith and foundation schools, along with external admission authorities within the region and partners such as Social Services, to ensure that there are sufficient arrangements and pupil places for Blaenau Gwent Schools. Also, supporting effective appeal, capacity assessment, childcare offer and other associated processes. The Blaenau Gwent Admission Forum which is comprised of school, council, governor and other service representatives; oversee application of the policy, procedures and compliance with the Welsh Government School Admissions and Admission Appeals Codes (2013).

6.7 ***Integration***

The Blaenau Gwent School Admissions Policy for Nursery and Statutory Education is aligned to early year's education, pupil place planning, school organisation, the work of social services, planning in line with housing developments etc. Service integration is essential to ensure effective policy implementation, whilst also securing appropriate access to education for current and prospective pupils. The Admissions process is monitored and assured by the Admissions Forum, works in accordance with ALN and Managed Move Panels and associated process. Work with Social Services, Health & Safety, Early Years, Health, Occupational etc. is ongoing to ensure effective transition processes are in place.

6.8 ***EqlA***

An Equality Impact Screening Assessment (EQIA) has been completed in line with the policy, which determined that there is no negative impact upon the protected characteristics. The policy promotes equality of opportunity for all, with regards to accessing education.

7. Monitoring Arrangements

The Admissions Authority monitors the development and delivery admission round(s) and processes on a weekly basis; reporting the Blaenau Gwent Admissions Forum quarterly, providing monthly data analysis and undertaking annual appraisals in line with the delivery of the admission arrangements, which are reported via Councils political processes.

Background Documents / Electronic Links

- Appendix 1 – Blaenau Gwent Education Admissions Policy for Nursery and Statutory Education 2022/23
- Appendix 2 – School Admissions – 2020/21 Admissions Round Analysis