

Committee: **Community Services Scrutiny Committee**

Date of meeting: **1st March 2021**

Report Subject: **Update Cemetery Infrastructure Capital Works**

Portfolio Holder: **Cllr Joanne Wilkins – Executive Member
Environment**

Report Submitted by: **David Watkins – Team Manager Street Scene**

| Reporting Pathway | | | | | | | | |
|-----------------------------|---------------------------|--------------------------|-----------------|-------------------------------|--------------------|---------------------|---------|----------------------|
| Directorate Management Team | Corporate Leadership Team | Portfolio Holder / Chair | Audit Committee | Democratic Services Committee | Scrutiny Committee | Executive Committee | Council | Other (please state) |
| 02/02/21 | 04/02/21 | 16.02.21 | | | 01/03/21 | | | |

1. Purpose of the Report

- 1.1 The purpose of this report is to update members of Scrutiny Committee on priority works associated with cemetery infrastructure maintenance across all Blaenau Gwent Cemeteries.

2. Scope and Background

2.1 Scope of report

- 2.1.1 The scope of this report is to update Scrutiny Committee on current and future expenditure related to the capital funding (c£200,000) available to undertake some cemetery infrastructure works in financial years 2020/21 and 2021/22.

2.2 Background

- 2.2.1 Blaenau Gwent County Borough Council directly manages seven (7) cemeteries, these are:

- Cefn Golau Cemetery – Tredegar
- Dukestown Cemetery – Tredegar
- Ebbw Vale Cemetery – Ebbw Vale
- Cwm Cemetery – Ebbw Vale
- Brynmawr Cemetery – Brynmawr
- Blaina Cemetery – Bournville Blaina
- Brynithel Cemetery – Brynithel

- 2.2.2 In 2019/20 the Council made available approximately £66,000 per year for 3 years 2019/20, 2020/21 and 2021/22 (total £200,000) in its capital programme to undertake identified infrastructure maintenance works across all Council run cemeteries.

- 2.2.3 Maintenance surveys were undertaken at all cemeteries by the Council's Technical Services Section during the financial year 2019/20, these surveys identified a range of maintenance issues that would need to be redressed together with providing an estimated cost of approximately £347,000 to undertake the works, some of the works could be undertaken in-house at no financial cost, through the use of the existing workforce.
- 2.2.4 Unfortunately, progress on undertaking any maintenance works has been delayed, firstly, due to confirmation being needed on how issues around future burial capacity across all cemeteries was to be addressed (i.e. how site investigation works were to be funded) and then the Covid-19 pandemic outbreak that commenced in February 2020 and is still ongoing now in January 2021. These matters have now to some extent been resolved allowing the remaining capital funding of £200,000 to be released to undertake the infrastructure works as identified in the cemetery site surveys undertaken during the 2019/20 financial year. Appendix 1

2.3 Existing Position and Proposals

- 2.3.1 At Scrutiny Committee on the 7th December 2020 members requested a detailed breakdown of all cemetery infrastructure maintenance works that had been identified to be undertaken in line with the £200,000 funding currently available within the Council's capital programme.
- 2.3.2 As alluded to above it is confirmed that there is currently £200,000 identified in the Council's capital programme, ring-fenced to be spent on essential cemetery infrastructure works over this financial year 2020/21 and next financial year 2021/22.
- 2.3.3 A list of maintenance works for cemeteries has already been identified following detailed cemetery site surveys being undertaken in 2019/20 by the Council's Technical Services Section, these works have now been prioritised and are attached at appendix 1 to this report.

3. Recommendation

- 3.1 It is proposed that members of scrutiny committee consider the contents of appendix 1 (cemetery maintenance priorities) and offer comment on the work proposals.

4. Evidence of how does this topic supports the achievement of the Corporate Plan / Statutory Responsibilities / Blaenau Gwent Well-being Plan

4.1 Corporate Priorities

The recommendation identified within this report will allow the council to continue to provide a bereavement service that supports and responds to the requirements and priorities of the community strategy; lively and accessible communities, thriving communities, fair and safe communities, healthy communities, green and sustainable communities and leading communities.

4.2 Well-being plan

4.2.1 A prosperous Wales / Blaenau Gwent

The recommendations within this report will support and assist communities by providing good access in and around cemeteries, together with providing opportunities for local businesses through contract work thus supporting the economic prosperity for local and regional communities.

4.2.2 A resilient Wales / Blaenau Gwent

No applicable

4.2.3 A healthier Wales / Blaenau Gwent

The recommendations in this report will reduce the burden of stress and anxiety on families who would expect the burial place of loved ones to be secure, have good access and be well maintained.

4.2.4 A more equal Wales / Blaenau Gwent

The recommendations in this report will give equal access to services for all residents irrespective of wealth.

4.2.5 A Wales / Blaenau Gwent of cohesive communities

The recommendations in this report will contribute through providing a customer focused sensitive services that remains viable, safe and well connected to local and regional communities.

4.2.6 A Wales / Blaenau Gwent of vibrant culture and thriving Welsh language

Not applicable

4.2.7 A globally responsible Wales / Blaenau Gwent

The recommendations in this report will provide for a customer focused sensitive service, supporting the well-being of the local community. Subsequently the recommendations would support a positive contribution to the global well-being of Wales as a whole.

5. Implications Against Each Option

5.2 *Impact on Budget (short and long term impact)*

5.2.1 There is currently £200,000 available within the council's capital programme to undertake essential cemetery infrastructure maintenance works.

5.2.2 This finding will now be used to undertake as much of the works possible as identified in appendix 1 of this report especially priority 1 works. These works are currently being tendered. Should tenders prove to be favourable then more works can be undertaken, however, should tendering prove more expensive then less works can be authorised.

5.4 *Legal*

5.4.1 There is no statutory requirement for a local authority to provide a cemetery service, however, as Blaenau Gwent CBC has become a "burial authority" then the council must adhere to the Local Authorities' Cemeteries Order 1977 (LACO

1977) with powers conferred upon them by section 214(3) and 266(2) of the Local Government Act 1972(a).

- 5.4.2 This lays a responsibility on the council to continue to fully maintain cemetery sites under its control in a safe and dignified manner.

5.5 ***Human Resources***

There are no staffing implications associated with this report at this time.

6. **Supporting Evidence**

6.1 ***Performance Information and Data***

- 6.1.1 Cemeteries across Blaenau Gwent cater for on average 420 burials each year including cremated remains.

6.2 ***Expected outcome for the public***

- 6.2.1 The expected outcome for the public would be for the council to continue to provide well maintained cemetery facilities across the County Borough.

6.3 ***Involvement (consultation, engagement, participation)***

- 6.3.1 A multi-disciplinary approach must be taken to ensure that Bereavement Services remains sensitive and customer focused whilst being effective and efficient during difficult financial times. Therefore, engagement and collaboration is essential both with internal directorates and external agencies such as Funeral Directors, ICCM, NRW, Neighbouring Authorities and members of the public.

- 6.3.2 Blaenau Gwent is an active member of the Continuous Improvement Forum for Bereavement Services, which is a forum of Welsh Local Authorities who network and benchmark issues relating to Cemeteries and Crematoria provided across Wales.

6.4 ***Thinking for the Long term (forward planning)***

- 6.4.1 Providing well maintained cemeteries is essential to providing a sustainable future for the bereavement service. Good maintenance regimes reduces costs in the long term.

6.5 ***Preventative focus***

- 6.5.1 A major factor of the recommendation made within this report will be the impact any decision will have on the local community along with the reputation of the council, should cemetery sites fall into disrepair.

6.6 ***Collaboration / partnership working***

- 6.6.1 Advice and information has been sought and provided in the provision of this report. This has included discussions with operational cemetery staff and technical support from the Council's Corporate Landlord section.

6.7 ***Integration (across service areas)***

As per 6.6.1

6.8 ***EqlA(screening and identifying if full impact assessment is needed)***

6.8.1 A full EqlA may be necessary dependant on the chosen option within this report.

7. **Monitoring Arrangements**

7.1 It is intended to monitor cemetery maintenance going forward by undertaking annual site inspections and reporting outcomes through Scrutiny and the Council.

7.2 **Background Documents /Electronic Links**

- *Appendix 1 – Cemetery survey identified priority infrastructure works*

Executive Committee and Council only
Date signed off by the Monitoring Officer:
Date signed off by the Section 151 Officer:

Appendix 1

| Key | |
|---|--|
| Priority 1 | |
| Priority 2 | |
| Priority 3 | |
| Completed Works @ 28 th January 2021 | |

| CEFN GOLAU CEMETERY CONDITION SURVEY 2019/20 - SCHEDULE OF WORKS IDENTIFIED | | | | | |
|---|---|----------|--------------------|------------------------------|--------------|
| MAINTENANCE SURVEY 2019/20 IDENTIFIED WORK LOCATION | DESCRIPTION OF WORK | QUANTITY | ESTIMATED COST (£) | PRIORITY(1,2,3-HIGH,MED,LOW) | COMMENTS |
| P1/P2 | Main gates:- Rub down and repaint | ITEM | £500.00 | 3 | |
| P3 | Side gate:- Rub down and repaint | ITEM | £500.00 | 3 | |
| P4 | Rebuild wall | ITEM | £500.00 | 1 | DLO works |
| P5/P6 - Area '1' | Overlay existing tarmac including tack coat | 24m2 | £480.00 | 1 | Tender works |
| P7/P8 - Area '2' | Overlay existing tarmac including tack coat | 15m2 | £300.00 | 1 | Tender works |
| P9 | Widen road(Full construction area) | 10m2 | £1,000.00 | 2 | Tender works |
| P10 | Cut back vegetation | ITEM | | 1 | In house |
| P11 | Cut back vegetation | ITEM | | 1 | In house |
| P12 - 'a' (Area '3') | Overlay existing tarmac including tack coat | 18m2 | £360.00 | 1 | Tender works |
| P12 - 'b' (Area '3') | Widen road(Full construction area) | 5m2 | £500.00 | 1 | Tender works |
| P13 | Cut back vegetation | ITEM | | 1 | In house |
| P14 | Cut down and remove plant | ITEM | | 1 | In house |
| P15 | Cut back hedge | 114m | | 1 | In house |
| P16 | Clean up under tree | ITEM | | 1 | In house |
| P17/P18 - Area '4' | Overlay existing tarmac including tack coat | 192m2 | £3,840.00 | 1 | Tender works |

| | | | | | |
|-----------------------|--|--------------|-------------------|---------|--------------|
| P19 - Area '5' | Overlay existing tarmac including tack coat | 12m2 | £240.00 | 1 | Tender works |
| P20 - Area '6' | Overlay existing tarmac including tack coat | 32m2 | £640.00 | 1 | Tender works |
| P21/P22 - Area '7' | Overlay existing tarmac including tack coat | 68m2 | £1,360.00 | 1 | Tender works |
| P23 - Area '8' | Overlay existing tarmac including tack coat | 48m2 | £960.00 | 1 | Tender works |
| P24 - Area '9' | Overlay existing tarmac including tack coat | 8m2 | £160.00 | 1 | Tender works |
| P25 - Area '10' | Overlay existing tarmac including tack coat | 129m2 | £2,580.00 | 1 | Tender works |
| P26 | Main gates:- Rub down and repaint | ITEM | £500.00 | 3 (DLO) | |
| P27 - Area '11' | Overlay existing tarmac including tack coat | 16m2 | £320.00 | 1 | Tender works |
| P28 - Area '12' | Overlay existing tarmac including tack coat | 45m2 | £900.00 | 1 | Tender works |
| P29 - Area '13' | Overlay existing tarmac including tack coat | 126m2 | £2,520.00 | 1 | Tender works |
| P30 - Area '14' | Overlay existing tarmac including tack coat | 77m2 | £1,540.00 | 1 | Tender works |
| P31 - Area '15' | Overlay existing tarmac including tack coat | 25m2 | £500.00 | 1 | Tender works |
| P32/P33'a' | 450mm wide 'Filter Drain' | 24m | £1,200.00 | 2 | |
| P32/P33'b' | Infill' area with sub soil after turf removal then relay | ITEM | | 1 | In house |
| P32/P33'c' | Cut out kerb backing & kerb slots at two other locations | ITEM | £100.00 | 1 | Tender works |
| P34 | Weld fence together to fill gap | ITEM | £500.00 | 1 | In house |
| P35 | Dispose of slabs leaning against fence | ITEM | | 1 | In house |
| P36 | Dispose of toilet block unit | ITEM | £1,000.00 | 2 | DLO works |
| Other Recommendations | | | | | |
| | Install notice boards at both entrances showing times and layout | 2 No | £1,000.00 | 3 | Design |
| | Provision of litter bins | 6 No | £1,800.00 | 1 | Place order |
| | | TOTAL | £25,800.00 | | |

BLAINA CEMETERY CONDITION SURVEY 2019/20 - SCHEDULE OF WORKS IDENTIFIED

| MAINTENANCE SURVEY 2019/20 IDENTIFIED WORK LOCATION | DESCRIPTION OF WORK | QUANTITY | ESTIMATED COST (£) | PRIORITY(1,2,3- HIGH,MED,LOW) | COMMENTS |
|--|---|----------|--------------------------|----------------------------------|--------------|
| P1 | Paint gates | ITEM | 500.00 | 2 | |
| P2 | Dwarf stone wall rebuild | ITEM | 1,000.00 | 1 | DLO works |
| P3 | Dispose of litter & vegetation from area of cattle grid | ITEM | | 1 | In house |
| P4 | Dispose of litter from this area | ITEM | | 1 | In house |
| P5 - Area '1' | Overlay existing tarmac including tack coat | 7m2 | 140.00 | 1 | Tender works |
| P6/P7 - Area '2' | Overlay existing tarmac including tack coat | 178m2 | 3,560.00 | 1 | Tender works |
| P8/P9 - Area '3' | Overlay existing tarmac including tack coat | 45m2 | 900.00 | 1 | Tender works |
| P10 - Area '4' | Overlay existing tarmac including tack coat | 44m2 | 880.00 | 1 | Tender works |
| P11/P12 - Area '5' | Overlay existing tarmac including tack coat | 71m2 | 1,420.00 | 1 | Tender works |
| P13 - Area '6' | Overlay existing tarmac including tack coat | 138m2 | 2,760.00 | 1 | Tender works |
| P14/P15 - Area '7' | Overlay existing tarmac including tack coat | 30m2 | 600.00 | 1 | Tender works |
| P16/P17- Area '8' | Overlay existing tarmac including tack coat | 29m2 | 580.00 | 1 | Tender works |
| P18 | Realign litter bin | ITEM | | 1 | In house |
| P19/P20 - Area '9' | Overlay existing tarmac including tack coat | 90m2 | 1,800.00 | 1 | Tender works |
| P21 | Dispose of litter from this area | ITEM | | 1 | In house |
| P22/23 - Area '10' | Overlay existing tarmac including tack coat | 92m2 | 1,840.00 | 1 | Tender works |
| P24 | Dispose of loose blocks | ITEM | | 1 | In house |
| P25/P26 - Area '11' | Overlay existing tarmac including tack coat | 151m2 | 3,020.00 | 1 | Tender works |
| P27'a' | 2m wide new standard footpath construction | 57m | 5,700.00 | 2 | Tender works |
| P27'b' | Precast concrete edgings for new footpath | 116m | 3,480.00 | 2 | Tender works |
| P27'c' | 450mm wide 'French Drain' 750mm deep | 57m | 2,850.00 | 2 | Tender works |
| Fencing Repairs | | | | | |

| | | | | | |
|-----------------------|--|--------------|-------------------|---|-------------|
| F1 | Renew fence to stile | 1m | 500.00 | 1 | In house |
| F2 | Fill gap/Realign post? | ITEM | | 1 | In house |
| Other Recommendations | | | | | |
| | Install notice boards at entrance showing times and layout | 1 No | 500.00 | 3 | Design |
| | Provision of litter bins | 6 No | 1,800.00 | 1 | Place order |
| | | TOTAL | £33,830.00 | | |

CWM CEMETERY CONDITION SURVEY 2019/20 - SCHEDULE OF WORKS IDENTIFIED

| MAINTENANCE SURVEY 2019/20 IDENTIFIED WORK LOCATION | DESCRIPTION OF WORK | QUANTITY | ESTIMATED COST (£) | PRIORITY(1,2,3- HIGH,MED,LOW) | COMMENTS |
|--|--|----------|--------------------------|----------------------------------|--------------|
| P1 | Main and pedestrian gates:- Rub down and repaint | ITEM | £500.00 | 3 | |
| P2 -Area '1' | Overlay existing tarmac including tack coat | 10m2 | £200.00 | 1 | Tender works |
| P3/P4 - Area '2' | Overlay existing tarmac including tack coat | 119m2 | £2,380.00 | 1 | Tender works |
| P5 | Overlay existing tarmac including tack coat | 9m2 | £180.00 | 1 | Tender works |
| P6 | Tidy up verge | ITEM | | 1 | In house |
| P7 | Tidy up seating area | ITEM | | 1 | In house |
| P8 | Clean up area around skip | ITEM | | 1 | In house |
| P9/P10/P11 - Area '4' | Overlay existing tarmac including tack coat | 90m2 | £1,800.00 | 1 | Tender works |
| P12/P13 - Area '5' | Overlay existing tarmac including tack coat | 21m2 | £420.00 | 1 | Tender works |
| P14 | Tidy up bin store area | ITEM | | 1 | In house |
| P15 - 'a' | Take down existing brickwork and replace 225mm thick | 0.5m2 | £100.00 | 1 | DLO works |
| P15 - 'b' | Lay brick on edge coping 1 brick thick | 1m | £50.00 | 1 | DLO works |

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|----------------------------|---|--------------|-------------------|---|---|
| P16/P17/P18/P19 - Area '6' | Overlay existing tarmac including tack coat | 257m2 | £5,140.00 | 1 | Tender works |
| P20'a' | Full Road Construction Area | 15m2 | £1,500.00 | 1 | Tender works |
| P20'b' - Area '7' | Overlay existing tarmac including tack coat | 36m2 | £720.00 | 1 | Tender works |
| P21/P22 | Clean off moss etc. to expose road surface condition | 522m2 | £10,440.00 | 1 | Moss Treated other works to be Tendered |
| P23/P24 - Area '8' | Overlay existing tarmac including tack coat | 51m2 | £1,020.00 | 1 | Tender works |
| P25/P26 - Area '9' | Overlay existing tarmac including tack coat | 150m2 | £3,000.00 | 1 | Tender works |
| P27/P28 - Area '10' | Overlay existing tarmac including tack coat | 122m2 | £2,440.00 | 1 | Tender works |
| P29 | Clean up 'outside' verge | ITEM | | 1 | In house |
| P30 | Filter Drain | 72m | £3,600.00 | 2 | Tender works |
| Other Recommendations | | | | | |
| | Install notice board at entrance showing times and layout | 1 No | £2,000.00 | 3 | Design |
| | Provision of additional litter bins | 5 No | £1,500.00 | 1 | Place order |
| | | TOTAL | £36,990.00 | | |

DUKESTOWN CEMETERY CONDITION SURVEY 2019/20 - SCHEDULE OF WORKS IDENTIFIED

| MAINTENANCE SURVEY 2019/20 IDENTIFIED WORK LOCATION | DESCRIPTION OF WORK | QUANTITY | ESTIMATED COST (£) | PRIORITY(1,2,3-HIGH,MED,LOW) | COMMENTS |
|---|---|----------|--------------------|------------------------------|--------------|
| P1/P2/P3 | Main gates:- Rub down and repaint | ITEM | £500.00 | 3 | |
| P4 | Side gate:- Rub down and repaint | ITEM | £500.00 | 3 | |
| P5 | Tidy up bin store area | ITEM | | 1 | In house |
| P6 - Area '1' | Overlay existing tarmac including tack coat | 23m2 | £460.00 | 1 | Tender works |
| P7/P8 - Area '2' | Overlay existing tarmac including tack coat | 23m2 | £460.00 | 1 | Tender works |
| P9/P10 - Area '3' | Overlay existing tarmac including tack coat | 50m2 | £1,000.00 | 1 | Tender works |

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|-----------------------|--|--------------|-------------------|---|--------------|
| P11/P12 - Area '4' | Overlay existing tarmac including tack coat | 32m2 | £640.00 | 1 | Tender works |
| P13 - Area '5' | Full Road Construction Area | 7m2 | £700.00 | 1 | Tender works |
| P14 - Area '6' | Overlay existing tarmac including tack coat | 21m2 | £420.00 | 1 | Tender works |
| P15/P16 - Area '7' | Overlay existing tarmac including tack coat | 52m2 | £1,040.00 | 1 | Tender works |
| P17/P18 - Area '8' | Overlay existing tarmac including tack coat | 30m2 | £600.00 | 1 | Tender works |
| P19/P20 - Area '9' | Overlay existing tarmac including tack coat | 65m2 | £1,300.00 | 1 | Tender works |
| P21/P22 - Area '10' | Overlay existing tarmac including tack coat | 47m2 | £940.00 | 1 | Tender works |
| P23/P24 - Area '11' | Overlay existing tarmac including tack coat | 23m2 | £560.00 | 1 | Tender works |
| P25 - Area '12' | Full Road Construction Area | 6m2 | £120.00 | 1 | Tender works |
| P26 - Area '13' | Full Road Construction Area | 5m2 | £100.00 | 1 | Tender works |
| P27 - Area '14' | Overlay existing tarmac including tack coat | 51m2 | £1,020.00 | 1 | Tender works |
| P28'a' | Full Road Construction | 62m2 | £6,200.00 | 1 | Tender works |
| P28'b' | Precast concrete kerbs laid flat(Straights) | 23m | £920.00 | 1 | Tender works |
| P28'c' | Precast concrete kerbs laid flat(Radius) | 10m | £400.00 | 1 | Tender works |
| P29 | Flooded' Cattle Grid | ITEM | | 1 | In house |
| Other Recommendations | | | | | |
| | Install notice boards at entrance showing times and layout | 1 No | £250.00 | 3 | Design |
| | Provision of litter bins | No | £300.00 | 1 | Place order |
| | Install Bay for debris/rubble | | £2,000.00 | 2 | DLO works |
| | | TOTAL | £20,430.00 | | |

EBBW VALE CEMETERY CONDITION SURVEY 2019/20 - SCHEDULE OF WORKS IDENTIFIED

| MAINTENANCE SURVEY 2019/20 IDENTIFIED WORK LOCATION | DESCRIPTION OF WORK | QUANTITY | ESTIMATED COST (£) | PRIORITY(1,2,3- HIGH,MED,LOW) | COMMENTS |
|--|---------------------|----------|--------------------------|----------------------------------|----------|
|--|---------------------|----------|--------------------------|----------------------------------|----------|

| | | | | | |
|------------------------------|---|--------|-----------|---|--------------|
| P1 | Rebuild corner of wall | ITEM | £100.00 | 1 | DLO works |
| P2 | Push coping stone back in place | ITEM | £50.00 | 1 | DLO works |
| P3/P4- Area '1' | Overlay existing tarmac including tack coat | 66m2 | £1,320.00 | 1 | Tender works |
| P5/P6/P7 | Remove loose vegetation around containers and general tidy up | ITEM | | 1 | In house |
| P8/P9/P10/P11/P12 - Area '2' | Overlay existing tarmac including tack coat | 464m2 | £9,280.00 | 1 | Tender works |
| P13 | Remove stones and dispose | 2 No | | 1 | In house |
| P14 | Root damage; cut out and re-tarmac road(future repair?) | 22m2 | £440.00 | 3 | |
| P15 | Remove old waste bin(?) and dispose | ITEM | | 1 | In house |
| P16/P17 - Area '3' | Overlay existing tarmac including tack coat | 213m2 | £4,260.00 | 1 | Tender works |
| P18/19 | Remove stones and dispose | 3 No | | 1 | In house |
| P20/P21 - Area '4' | Overlay existing tarmac including tack coat | 34m2 | £680.00 | 1 | Tender works |
| P22/P23 - Area '5' | Overlay existing tarmac including tack coat | 218m2 | £4,360.00 | 2 | |
| P24-'a' | Excavate and install French drain | 15m | £300.00 | 1 | Tender works |
| P24-'b' | Install 'soakaway' - (1m x 1m x 1m) | 1m3 | £500.00 | 1 | Tender works |
| P25/P26 - Area '6' | Overlay existing tarmac including tack coat | 142m2 | £2,840.00 | 2 | |
| P27-'a' | Take down existing brickwork wall & dispose | 0.15m3 | £100.00 | 1 | DLO works |
| P27-'b' | Cast 75mm thick concrete slab on top of existing with 1 layer of mesh | 0.6m3 | £1,000.00 | 1 | DLO works |
| P27-'c' | Install 1.2m high close boarded fence on 3 sides(Option 1) | 8m | £2,400.00 | 1 | DLO works |
| P27-'d' | Construct 225mm thick 1m high brickwork wall on 3 sides(Option 2) | 1.7m2 | £1,000.00 | 1 | DLO works |
| P28 | Convert to a planted area | 45m2 | £280.00 | 3 | |
| P29/P30 - Area '7' | Overlay existing tarmac including tack coat | 177m2 | £3,540.00 | 2 | |
| P31/P32 - Area '8' | Overlay existing tarmac including tack coat | 58m2 | £1,160.00 | 1 | Tender works |
| P33/P34 - Area '9' | Overlay existing tarmac including tack coat | 102m2 | £2,040.00 | 1 | Tender works |
| P35 - Area '10' | Root damage; cut out and re-tarmac road | 22m2 | £440.00 | 1 | Tender works |
| P36/P37 - Area '11' | Overlay existing tarmac including tack coat | 152m2 | £3,040.00 | 1 | Tender works |
| Other Recommendations | | | | | |

| | | | | | |
|---------|--|--------------|-------------------|---|-------------------|
| P38/P39 | Strip grass/Provision of gravel walkway 1.5m wide,200mm deep | 90m | £3,000.00 | 2 | |
| R1 | Excavate for/Form dished insitu concrete channel 1m wide 150mm thick | 160m | £7,200.00 | 2 | |
| R2 | Additional land drains 450mm wide;25m long; 450mm deep | 5 No | £7,000.00 | 2 | To Cremation Area |
| | Install notice boards at both entrances showing times and layout | 2 No | £2,000.00 | 3 | Design |
| | Provision of additional litter bins | 8 No | £2,400.00 | 1 | Place order |
| | Provision of cattle grids | 2 No | £12,000.00 | 2 | Tender works |
| | | TOTAL | £72,730.00 | | |

BRYNMAWR CEMETERY CONDITION SURVEY 2019/20 - SCHEDULE OF WORKS IDENTIFIED

| | DESCRIPTION OF WORK | QUANTITY | ESTIMATED COST (£) | PRIORITY(1,2,3-HIGH,MED,LOW) | COMMENTS |
|---|---|----------|--------------------|------------------------------|--------------|
| MAINTENANCE SURVEY 2019/20 IDENTIFIED WORK LOCATION | | | | | |
| P1 | Paint gates | ITEM | £500.00 | 3 | |
| P2 | Clean away vegetation from gate surface | ITEM | | 1 | In house |
| P3 - Area '1' | Overlay existing tarmac including tack coat | 20m2 | £400.00 | 1 | Tender works |
| P4 | Remove slabs and debris | ITEM | | 1 | In house |
| P5 | Paint gates | ITEM | £500.00 | 3 | |
| P6 | Remove heras panels and replace chain link on posts | 40m | £4,000.00 | 1 | |
| P7/P8/P9 - Area '2' | Overlay existing tarmac including tack coat | 54m2 | £1,080.00 | 2 | |
| P10 - Area '3' | Overlay existing tarmac including tack coat | 12m2 | £240.00 | 2 | |
| P11/P12 - Area '4' | Overlay existing tarmac including tack coat | 133m2 | £2,660.00 | 2 | |

| | | | | | |
|-------------------------------|--|-------|-----------|---|--------------|
| P13 | Paint gates | ITEM | £500.00 | 3 | |
| P14 - Area '5' | Overlay existing tarmac including tack coat | 18m2 | £360.00 | 2 | |
| P15 | Remove plant pot | ITEM | | 1 | In house |
| P16 | Paint gates | ITEM | £500.00 | 3 | |
| P17/P18 - Area '6' | Overlay existing tarmac including tack coat | 76m2 | £1,520.00 | 1 | Tender works |
| P19 - Area '7' | Overlay existing tarmac including tack coat | 26m2 | £520.00 | 1 | Tender works |
| P20 - Area '9' | Overlay existing tarmac including tack coat | 52m2 | £1,040.00 | 1 | Tender works |
| P21/P22 - Area '10' | Overlay existing tarmac including tack coat(footpath ramp) | 12m2 | £240.00 | 1 | Tender works |
| P23 - Area '10' | Overlay existing tarmac including tack coat | 7m2 | £140.00 | 1 | Tender works |
| P24 | Potholes repairs | 1m2 | | 1 | Tender works |
| P25 - Area '11' | Overlay existing tarmac including tack coat | 6m2 | £120.00 | 1 | Tender works |
| P26 - Area '12' | Overlay existing tarmac including tack coat | 18m2 | £360.00 | 1 | Tender works |
| P27 - Area '13' | Overlay existing tarmac including tack coat | 60m2 | £1,200.00 | 1 | Tender works |
| P28 - Area '14' | Overlay existing tarmac including tack coat | 56m2 | £1,120.00 | 1 | Tender works |
| P29 - Area '15' | Overlay existing tarmac including tack coat | 44m2 | £800.00 | 1 | Tender works |
| P30 - Area '16' | Overlay existing tarmac including tack coat | 15m2 | £300.00 | 1 | Tender works |
| P31/P32/P33 - Area '17' | Overlay existing tarmac including tack coat | 61m2 | £1,220.00 | 1 | Tender works |
| P34/P35 - Area '18' | Overlay existing tarmac including tack coat | 211m2 | £4,220.00 | 2 | |
| P36/P37 - Area '19' | Overlay existing tarmac including tack coat | 60m2 | £1,200.00 | 2 | |
| P38 | Install kerb on edge | 33m | £1,320.00 | 1 | Tender works |
| P39 - Area '20' | Overlay existing tarmac including tack coat | 83m2 | £1,660.00 | 1 | Tender works |
| P40 - Area '21' | Overlay existing tarmac including tack coat | 72m2 | £1,440.00 | 2 | |
| P41/P42/P43/P44 - Area '22' | Overlay existing tarmac including tack coat | 494m2 | £9,880.00 | 1 | Tender works |
| P45 - Area '23' | Overlay existing tarmac including tack coat | 82m2 | £1,640.00 | 1 | Tender works |
| P46 - Area '24' | Overlay existing tarmac including tack coat | 38m2 | £760.00 | 2 | |
| Other Recommendations | | | | | |
| P47 - Area '25' West Entrance | Overlay existing tarmac including tack coat | 80m2 | £1,600.00 | 1 | Tender works |

| | | | | | |
|--|--|--------------|-------------------|---|--------------------------------|
| P48 - Area '26' East Entrance | Overlay existing tarmac including tack coat | 84m2 | £1,680.00 | 1 | Tender works |
| | Install notice boards at both entrances showing times and layout | 3 No | £1,500.00 | 3 | Design |
| | Provision of additional litter bins | 8 No | £2,400.00 | 1 | Place order |
| | Provision of cattle grids | 3 No | £18,000.00 | 2 | |
| P49/P50'a' | Full Road Construction Area | 278m2 | £2,780.00 | 2 | This area needs to be designed |
| P49/P50'b' | Precast concrete kerbs laid flat(Straights) | 163m | £6,520.00 | 2 | |
| P49/P50'c' | Precast concrete kerbs laid flat(Radius) | 10m | £400.00 | 2 | |
| Fencing Repairs(In Addition To P6 Above) | | | | | |
| F1 | Renew gate/ Renew chain link fence | 5m | £500.00 | 1 | Tender works |
| F2 | Renew broken chain link fence | 7m | £700.00 | 1 | Tender works |
| F3 | Renew broken chain link fence | 9m | £900.00 | 1 | Tender works |
| F4 | Renew damaged agricultural wire fence | 10m | £1,000.00 | 1 | Tender works |
| F5 | Renew damaged agricultural wire fence | 5m | £500.00 | 1 | Tender works |
| F6 | Renew broken chain link fence | 13m | £1,300.00 | 1 | Tender works |
| F7 | Renew damaged agricultural wire fence | 4m | £400.00 | 1 | Tender works |
| F8 | Renew broken chain link fence | 12m | £1,200.00 | 1 | Tender works |
| F9 | Renew broken chain link fence | 10m | £1,000.00 | 1 | Tender works |
| F10 | Renew steel mesh fence | 5m | £500.00 | 1 | Tender works |
| F11 | Realign fence at access point | ITEM | £100.00 | 1 | Tender works |
| | | TOTAL | £83,520.00 | | |

BRYNITHEL CEMETERY CONDITION SURVEY 2019/20 - SCHEDULE OF WORKS IDENTIFIED

| MAINTENANCE SURVEY 2019/20 IDENTIFIED WORK LOCATION | DESCRIPTION OF WORK | QUANTITY | ESTIMATED COST (£) | PRIORITY(1,2,3- HIGH,MED,LOW) | COMMENTS |
|---|--------------------------------|----------|--------------------------|----------------------------------|----------|
| P1 | Remove old shelter and dispose | ITEM | £400.00 | 1 | In house |

| | | | | | |
|---------------------------------|---|-------|-----------|---|-----------------------------|
| P2 | Paint railings and gates | 28m | £2,000.00 | 3 | |
| P3 | Paint railings | 13m | £1,000.00 | 3 | |
| P4 | Paint gates | ITEM | £500.00 | 3 | |
| P5 - Area '1' | Overlay existing tarmac including tack coat | 75m2 | £1,500.00 | 2 | |
| P6 | Rebuild top 400mm of stone wall | 20m | £1,800.00 | 1 | DLO works |
| P7 - Area '2' | Overlay existing tarmac including tack coat | 23m2 | £460.00 | 1 | Tender works |
| P8/P9 - Area '3' | Overlay existing tarmac including tack coat | 78m2 | £1,560.00 | 2 | |
| P10 - Area '4' | Overlay existing tarmac including tack coat | 31m2 | £620.00 | 2 | |
| P11 - Area '5' | Edge strip 500mm wide(Full Construction) | 5m2 | £500.00 | 1 | Tender works |
| P12 - Area '6' | Edge strip 500mm wide(Full Construction) | 2.5m2 | £250.00 | 1 | Tender works |
| P13/P14- Area '7' | Overlay existing tarmac including tack coat | 24m2 | £480.00 | 1 | Tender works |
| P15 - Area '8' | Full Road Construction Area | 22m2 | £2,200.00 | 2 | Use as passing lay by |
| P16/P17 - Area '9' | Overlay existing tarmac including tack coat | 86m2 | £1,720.00 | 1 | Tender works |
| P18 | Dispose of debris from this area | ITEM | | 1 | In house |
| P19 | Rub down/Paint shelter | ITEM | £500.00 | 3 | |
| P20 - Area '10' | Overlay existing tarmac including tack coat | 18m2 | £360.00 | 1 | Tender works |
| P21 - Area '11' | Overlay existing tarmac including tack coat | 45m2 | £900.00 | 1 | Tender works |
| P22 | Clean out/Inspect cover | ITEM | | 1 | In house |
| P23/P24 - Area '12' | Overlay existing tarmac including tack coat | 80m2 | £1,600.00 | 1 | Tender works |
| P25/P26 - Area '13' | Overlay existing tarmac including tack coat | 148m2 | £2,960.00 | 1 | Tender works |
| P27/P28/P29 - Area '14' | Overlay existing tarmac including tack coat | 155m2 | £3,100.00 | 1 | Tender works |
| P30/P31/P32/P33/P34 - Area '15' | Overlay existing tarmac including tack coat | 219m2 | £4,380.00 | 1 | Tender works |
| P35'a' | Remove loose brick on edge coping and replace(both sides) | 5m | £60.00 | 1 | DLO works |
| P35'b' | Clean off vegetation from steps | ITEM | | 1 | In house |
| P35'c' | Install safety handrail on both sides | 5m | £500.00 | 1 | DLO works |
| P36 | Erect 1.2m high chain-link fence in front of rubble wall | 24m | £2,400.00 | 3 | Needs further investigation |
| P37 | Erect 1.2m high chain-link fence in front of rubble wall | 20m | £2,000.00 | 3 | Needs further investigation |
| P38'a' | Clean off vegetation from steps | ITEM | | 1 | In house |

| | | | | | | | | | | |
|------------------------|--|------------|------------|---------|--------------------------------------|-----------|----------|-----------|-----------------------|---------------------------------|
| P38'b' | Install safety handrail on both sides | 5m | £500.00 | 1 | DLO works | | | | | |
| P39'a' | Clean off vegetation from steps & walls | ITEM | | 1 | In house | | | | | |
| P39'b' | Install safety handrail on both sides | 5m | £500.00 | 1 | DLO works | | | | | |
| P40 | Rebuild stone wall (Height = 0.85m) | 15m | £2,250.00 | 1 | DLO works | | | | | |
| P41/P42 | Strip grass/Stone gravel walkway 1.2m wide,0.2m thick | 105m | £2,100.00 | 2 | Connect to existing steps | | | | | |
| P43/P44'a' - Area '16' | Widen road(Full Construction Area) | 93m2 | £9,300.00 | 2 | Extra width varies from 2.5m to 1.7m | | | | | |
| P43/P44'b' - Area '16' | Precast concrete kerbs laid flat(Straights) | 45m | £1,800.00 | 1 | Tender works | | | | | |
| P43/P44'c' - Area '16' | Overlay existing tarmac including tack coat | 110m2 | £2,200.00 | 1 | Tender works | | | | | |
| P45'a' - Area '17' | Full Road Construction Area | 50m2 | £5,000.00 | 1 | Tender works | | | | | |
| P45'b' - Area '17' | Precast concrete kerbs laid flat(Straights) | 27m | £1,080.00 | 1 | Tender works | | | | | |
| P45'c' - Area '17' | Precast concrete kerbs laid flat(Radius) | 10m | £400.00 | 1 | Tender works | | | | | |
| P46/P47'a' - Area '18' | Footpath Construction Area 1.2m wide | 39m2 | £3,900.00 | 1 | Tender works | | | | | |
| P46/P47'b' - Area '18' | Precast concrete edgings | 66m | £1,980.00 | 2 | Tender works | | | | | |
| P48/P49 | Clean away stone debris & loose vegetation | ITEM | | 1 | In house | | | | | |
| P50 | Clean away stone debris & loose vegetation | ITEM | | 1 | In house | | | | | |
| Other Recommendations | | | | | | | | | | |
| | Install Cattle Grid | 1 No | £6,000.00 | 2 | Tender works | | | | | |
| | Install notice boards at entrance showing times and layout | 1 No | £1,000.00 | 3 | Design | | | | | |
| | Install Litter Bins | 5 No | £1,500.00 | 1 | Place order | | | | | |
| | | TOTAL | £73,260.00 | | | | | | | |
| | | Cefn Golau | Blaina | Cwm | Dukestown | Ebbw Vale | Brynmawr | Brynithel | TOTAL Estimated costs | Combined Priority 1 Works Costs |
| Estimated costs | | £25,800 | £33,830 | £36,990 | £20,430 | £72,730 | £83,520 | £73,260 | £346,560 | £199,000 |

It should be noted that should tenders prove to be favourable then more works can be undertaken, however, should tendering prove more expensive then less works can be authorised.