

Committee: **Community Services Scrutiny Committee**

Date of meeting: **1st March 2021**

Report Subject: **Update Cemetery Infrastructure Capital Works**

Portfolio Holder: **Cllr Joanne Wilkins – Executive Member
Environment**

Report Submitted by: **David Watkins – Team Manager Street Scene**

Reporting Pathway								
Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Audit Committee	Democratic Services Committee	Scrutiny Committee	Executive Committee	Council	Other (please state)
02/02/21	04/02/21	16.02.21			01/03/21			

1. Purpose of the Report

1.1 The purpose of this report is to update members of Scrutiny Committee on priority works associated with cemetery infrastructure maintenance across all Blaenau Gwent Cemeteries.

2. Scope and Background

2.1 Scope of report

2.1.1 The scope of this report is to update Scrutiny Committee on current and future expenditure related to the capital funding (c£200,000) available to undertake some cemetery infrastructure works in financial years 2020/21 and 2021/22.

2.2 Background

2.2.1 Blaenau Gwent County Borough Council directly manages seven (7) cemeteries, these are:

- Cefn Golau Cemetery – Tredegar
- Dukestown Cemetery – Tredegar
- Ebbw Vale Cemetery – Ebbw Vale
- Cwm Cemetery – Ebbw Vale
- Brynmawr Cemetery – Brynmawr
- Blaina Cemetery – Bournville Blaina
- Brynithel Cemetery – Brynithel

2.2.2 In 2019/20 the Council made available approximately £66,000 per year for 3 years 2019/20, 2020/21 and 2021/22 (total £200,000) in its capital programme to undertake identified infrastructure maintenance works across all Council run cemeteries.

2.2.3 Maintenance surveys were undertaken at all cemeteries by the Council's Technical Services Section during the financial year 2019/20, these surveys identified a range of maintenance issues that would need to be redressed together with providing an estimated cost of approximately £347,000 to undertake the works, some of the works could be undertaken in-house at no financial cost, through the use of the existing workforce.

2.2.4 Unfortunately, progress on undertaking any maintenance works has been delayed, firstly, due to confirmation being needed on how issues around future burial capacity across all cemeteries was to be addressed (i.e. how site investigation works were to be funded) and then the Covid-19 pandemic outbreak that commenced in February 2020 and is still ongoing now in January 2021. These matters have now to some extent been resolved allowing the remaining capital funding of £200,000 to be released to undertake the infrastructure works as identified in the cemetery site surveys undertaken during the 2019/20 financial year. Appendix 1

2.3 Existing Position and Proposals

2.3.1 At Scrutiny Committee on the 7th December 2020 members requested a detailed breakdown of all cemetery infrastructure maintenance works that had been identified to be undertaken in line with the £200,000 funding currently available within the Council's capital programme.

2.3.2 As alluded to above it is confirmed that there is currently £200,000 identified in the Council's capital programme, ring-fenced to be spent on essential cemetery infrastructure works over this financial year 2020/21 and next financial year 2021/22.

2.3.3 A list of maintenance works for cemeteries has already been identified following detailed cemetery site surveys being undertaken in 2019/20 by the Council's Technical Services Section, these works have now been prioritised and are attached at appendix 1 to this report.

3. Recommendation

3.1 It is proposed that members of scrutiny committee consider the contents of appendix 1 (cemetery maintenance priorities) and offer comment on the work proposals.

4. Evidence of how does this topic supports the achievement of the Corporate Plan / Statutory Responsibilities / Blaenau Gwent Well-being Plan

4.1 Corporate Priorities

The recommendation identified within this report will allow the council to continue to provide a bereavement service that supports and responds to the requirements and priorities of the community strategy; lively and accessible communities, thriving communities, fair and safe communities, healthy communities, green and sustainable communities and leading communities.

4.2 **Well-being plan**

4.2.1 **A prosperous Wales / Blaenau Gwent**

The recommendations within this report will support and assist communities by providing good access in and around cemeteries, together with providing opportunities for local businesses through contract work thus supporting the economic prosperity for local and regional communities.

4.2.2 **A resilient Wales / Blaenau Gwent**

No applicable

4.2.3 **A healthier Wales / Blaenau Gwent**

The recommendations in this report will reduce the burden of stress and anxiety on families who would expect the burial place of loved ones to be secure, have good access and be well maintained.

4.2.4 **A more equal Wales / Blaenau Gwent**

The recommendations in this report will give equal access to services for all residents irrespective of wealth.

4.2.5 **A Wales / Blaenau Gwent of cohesive communities**

The recommendations in this report will contribute through providing a customer focused sensitive services that remains viable, safe and well connected to local and regional communities.

4.2.6 **A Wales / Blaenau Gwent of vibrant culture and thriving Welsh language**

Not applicable

4.2.7 **A globally responsible Wales / Blaenau Gwent**

The recommendations in this report will provide for a customer focused sensitive service, supporting the well-being of the local community. Subsequently the recommendations would support a positive contribution to the global well-being of Wales as a whole.

5. **Implications Against Each Option**

5.2 ***Impact on Budget (short and long term impact)***

5.2.1 There is currently £200,000 available within the council's capital programme to undertake essential cemetery infrastructure maintenance works.

5.2.2 This finding will now be used to undertake as much of the works possible as identified in appendix 1 of this report especially priority 1 works. These works are currently being tendered. Should tenders prove to be favourable then more works can be undertaken, however, should tendering prove more expensive then less works can be authorised.

5.4 ***Legal***

5.4.1 There is no statutory requirement for a local authority to provide a cemetery service, however, as Blaenau Gwent CBC has become a "burial authority" then the council must adhere to the Local Authorities' Cemeteries Order 1977 (LACO

1977) with powers conferred upon them by section 214(3) and 266(2) of the Local Government Act 1972(a).

- 5.4.2 This lays a responsibility on the council to continue to fully maintain cemetery sites under its control in a safe and dignified manner.

5.5 ***Human Resources***

There are no staffing implications associated with this report at this time.

6. **Supporting Evidence**

6.1 ***Performance Information and Data***

- 6.1.1 Cemeteries across Blaenau Gwent cater for on average 420 burials each year including cremated remains.

6.2 ***Expected outcome for the public***

- 6.2.1 The expected outcome for the public would be for the council to continue to provide well maintained cemetery facilities across the County Borough.

6.3 ***Involvement (consultation, engagement, participation)***

- 6.3.1 A multi-disciplinary approach must be taken to ensure that Bereavement Services remains sensitive and customer focused whilst being effective and efficient during difficult financial times. Therefore, engagement and collaboration is essential both with internal directorates and external agencies such as Funeral Directors, ICCM, NRW, Neighbouring Authorities and members of the public.
- 6.3.2 Blaenau Gwent is an active member of the Continuous Improvement Forum for Bereavement Services, which is a forum of Welsh Local Authorities who network and benchmark issues relating to Cemeteries and Crematoria provided across Wales.

6.4 ***Thinking for the Long term (forward planning)***

- 6.4.1 Providing well maintained cemeteries is essential to providing a sustainable future for the bereavement service. Good maintenance regimes reduces costs in the long term.

6.5 ***Preventative focus***

- 6.5.1 A major factor of the recommendation made within this report will be the impact any decision will have on the local community along with the reputation of the council, should cemetery sites fall into disrepair.

6.6 ***Collaboration / partnership working***

- 6.6.1 Advice and information has been sought and provided in the provision of this report. This has included discussions with operational cemetery staff and technical support from the Council's Corporate Landlord section.

6.7 ***Integration (across service areas)***

As per 6.6.1

6.8 ***EqlA(screening and identifying if full impact assessment is needed)***

6.8.1 A full EqlA may be necessary dependant on the chosen option within this report.

7. **Monitoring Arrangements**

7.1 It is intended to monitor cemetery maintenance going forward by undertaking annual site inspections and reporting outcomes through Scrutiny and the Council.

7.2 **Background Documents /Electronic Links**

- *Appendix 1 – Cemetery survey identified priority infrastructure works*

Executive Committee and Council only
 Date signed off by the Monitoring Officer:
 Date signed off by the Section 151 Officer:

Appendix 1

Key	
Priority 1	
Priority 2	
Priority 3	
Completed Works @ 28 th January 2021	

CEFN GOLAU CEMETERY CONDITION SURVEY 2019/20 - SCHEDULE OF WORKS IDENTIFIED					
MAINTENANCE SURVEY 2019/20 IDENTIFIED WORK LOCATION	DESCRIPTION OF WORK	QUANTITY	ESTIMATED COST (£)	PRIORITY(1,2,3-HIGH,MED,LOW)	COMMENTS
P1/P2	Main gates:- Rub down and repaint	ITEM	£500.00	3	
P3	Side gate:- Rub down and repaint	ITEM	£500.00	3	
P4	Rebuild wall	ITEM	£500.00	1	DLO works
P5/P6 - Area '1'	Overlay existing tarmac including tack coat	24m2	£480.00	1	Tender works
P7/P8 - Area '2'	Overlay existing tarmac including tack coat	15m2	£300.00	1	Tender works
P9	Widen road(Full construction area)	10m2	£1,000.00	2	Tender works
P10	Cut back vegetation	ITEM		1	In house
P11	Cut back vegetation	ITEM		1	In house
P12 - 'a' (Area '3')	Overlay existing tarmac including tack coat	18m2	£360.00	1	Tender works
P12 - 'b' (Area '3')	Widen road(Full construction area)	5m2	£500.00	1	Tender works
P13	Cut back vegetation	ITEM		1	In house
P14	Cut down and remove plant	ITEM		1	In house
P15	Cut back hedge	114m		1	In house
P16	Clean up under tree	ITEM		1	In house
P17/P18 - Area '4'	Overlay existing tarmac including tack coat	192m2	£3,840.00	1	Tender works

P19 - Area '5'	Overlay existing tarmac including tack coat	12m2	£240.00	1	Tender works
P20 - Area '6'	Overlay existing tarmac including tack coat	32m2	£640.00	1	Tender works
P21/P22 - Area '7'	Overlay existing tarmac including tack coat	68m2	£1,360.00	1	Tender works
P23 - Area '8'	Overlay existing tarmac including tack coat	48m2	£960.00	1	Tender works
P24 - Area '9'	Overlay existing tarmac including tack coat	8m2	£160.00	1	Tender works
P25 - Area '10'	Overlay existing tarmac including tack coat	129m2	£2,580.00	1	Tender works
P26	Main gates:- Rub down and repaint	ITEM	£500.00	3 (DLO)	
P27 - Area '11'	Overlay existing tarmac including tack coat	16m2	£320.00	1	Tender works
P28 - Area '12'	Overlay existing tarmac including tack coat	45m2	£900.00	1	Tender works
P29 - Area '13'	Overlay existing tarmac including tack coat	126m2	£2,520.00	1	Tender works
P30 - Area '14'	Overlay existing tarmac including tack coat	77m2	£1,540.00	1	Tender works
P31 - Area '15'	Overlay existing tarmac including tack coat	25m2	£500.00	1	Tender works
P32/P33'a'	450mm wide 'Filter Drain'	24m	£1,200.00	2	
P32/P33'b'	Infill' area with sub soil after turf removal then relay	ITEM		1	In house
P32/P33'c'	Cut out kerb backing & kerb slots at two other locations	ITEM	£100.00	1	Tender works
P34	Weld fence together to fill gap	ITEM	£500.00	1	In house
P35	Dispose of slabs leaning against fence	ITEM		1	In house
P36	Dispose of toilet block unit	ITEM	£1,000.00	2	DLO works
Other Recommendations					
	Install notice boards at both entrances showing times and layout	2 No	£1,000.00	3	Design
	Provision of litter bins	6 No	£1,800.00	1	Place order
		TOTAL	£25,800.00		

BLAINA CEMETERY CONDITION SURVEY 2019/20 - SCHEDULE OF WORKS IDENTIFIED

MAINTENANCE SURVEY 2019/20 IDENTIFIED WORK LOCATION	DESCRIPTION OF WORK	QUANTITY	ESTIMATED COST (£)	PRIORITY(1,2,3-HIGH,MED,LOW)	COMMENTS
P1	Paint gates	ITEM	500.00	2	
P2	Dwarf stone wall rebuild	ITEM	1,000.00	1	DLO works
P3	Dispose of litter & vegetation from area of cattle grid	ITEM		1	In house
P4	Dispose of litter from this area	ITEM		1	In house
P5 - Area '1'	Overlay existing tarmac including tack coat	7m2	140.00	1	Tender works
P6/P7 - Area '2'	Overlay existing tarmac including tack coat	178m2	3,560.00	1	Tender works
P8/P9 - Area '3'	Overlay existing tarmac including tack coat	45m2	900.00	1	Tender works
P10 - Area '4'	Overlay existing tarmac including tack coat	44m2	880.00	1	Tender works
P11/P12 - Area '5'	Overlay existing tarmac including tack coat	71m2	1,420.00	1	Tender works
P13 - Area '6'	Overlay existing tarmac including tack coat	138m2	2,760.00	1	Tender works
P14/P15 - Area '7'	Overlay existing tarmac including tack coat	30m2	600.00	1	Tender works
P16/P17- Area '8'	Overlay existing tarmac including tack coat	29m2	580.00	1	Tender works
P18	Realign litter bin	ITEM		1	In house
P19/P20 - Area '9'	Overlay existing tarmac including tack coat	90m2	1,800.00	1	Tender works
P21	Dispose of litter from this area	ITEM		1	In house
P22/23 - Area '10'	Overlay existing tarmac including tack coat	92m2	1,840.00	1	Tender works
P24	Dispose of loose blocks	ITEM		1	In house
P25/P26 - Area '11'	Overlay existing tarmac including tack coat	151m2	3,020.00	1	Tender works
P27'a'	2m wide new standard footpath construction	57m	5,700.00	2	Tender works
P27'b'	Precast concrete edgings for new footpath	116m	3,480.00	2	Tender works
P27'c'	450mm wide 'French Drain' 750mm deep	57m	2,850.00	2	Tender works

Fencing Repairs

F1	Renew fence to stile	1m	500.00	1	In house
F2	Fill gap/Realign post?	ITEM		1	In house
Other Recommendations					
	Install notice boards at entrance showing times and layout	1 No	500.00	3	Design
	Provision of litter bins	6 No	1,800.00	1	Place order
		TOTAL	£33,830.00		

CWM CEMETERY CONDITION SURVEY 2019/20 - SCHEDULE OF WORKS IDENTIFIED

MAINTENANCE SURVEY 2019/20 IDENTIFIED WORK LOCATION	DESCRIPTION OF WORK	QUANTITY	ESTIMATED COST (£)	PRIORITY(1,2,3-HIGH,MED,LOW)	COMMENTS
P1	Main and pedestrian gates:- Rub down and repaint	ITEM	£500.00	3	
P2 -Area '1'	Overlay existing tarmac including tack coat	10m2	£200.00	1	Tender works
P3/P4 - Area '2'	Overlay existing tarmac including tack coat	119m2	£2,380.00	1	Tender works
P5	Overlay existing tarmac including tack coat	9m2	£180.00	1	Tender works
P6	Tidy up verge	ITEM		1	In house
P7	Tidy up seating area	ITEM		1	In house
P8	Clean up area around skip	ITEM		1	In house
P9/P10/P11 - Area '4'	Overlay existing tarmac including tack coat	90m2	£1,800.00	1	Tender works
P12/P13 - Area '5'	Overlay existing tarmac including tack coat	21m2	£420.00	1	Tender works
P14	Tidy up bin store area	ITEM		1	In house
P15 - 'a'	Take down existing brickwork and replace 225mm thick	0.5m2	£100.00	1	DLO works
P15 - 'b'	Lay brick on edge coping 1 brick thick	1m	£50.00	1	DLO works

P16/P17/P18/P19 - Area '6'	Overlay existing tarmac including tack coat	257m2	£5,140.00	1	Tender works
P20'a'	Full Road Construction Area	15m2	£1,500.00	1	Tender works
P20'b' - Area '7'	Overlay existing tarmac including tack coat	36m2	£720.00	1	Tender works
P21/P22	Clean off moss etc. to expose road surface condition	522m2	£10,440.00	1	Moss Treated other works to be Tendered
P23/P24 - Area '8'	Overlay existing tarmac including tack coat	51m2	£1,020.00	1	Tender works
P25/P26 - Area '9'	Overlay existing tarmac including tack coat	150m2	£3,000.00	1	Tender works
P27/P28 - Area '10'	Overlay existing tarmac including tack coat	122m2	£2,440.00	1	Tender works
P29	Clean up 'outside' verge	ITEM		1	In house
P30	Filter Drain	72m	£3,600.00	2	Tender works
Other Recommendations					
	Install notice board at entrance showing times and layout	1 No	£2,000.00	3	Design
	Provision of additional litter bins	5 No	£1,500.00	1	Place order
		TOTAL	£36,990.00		

DUKESTOWN CEMETERY CONDITION SURVEY 2019/20 - SCHEDULE OF WORKS IDENTIFIED

MAINTENANCE SURVEY 2019/20 IDENTIFIED WORK LOCATION	DESCRIPTION OF WORK	QUANTITY	ESTIMATED COST (£)	PRIORITY(1,2,3-HIGH,MED,LOW)	COMMENTS
P1/P2/P3	Main gates:- Rub down and repaint	ITEM	£500.00	3	
P4	Side gate:- Rub down and repaint	ITEM	£500.00	3	
P5	Tidy up bin store area	ITEM		1	In house
P6 - Area '1'	Overlay existing tarmac including tack coat	23m2	£460.00	1	Tender works
P7/P8 - Area '2'	Overlay existing tarmac including tack coat	23m2	£460.00	1	Tender works
P9/P10 - Area '3'	Overlay existing tarmac including tack coat	50m2	£1,000.00	1	Tender works

P11/P12 - Area '4'	Overlay existing tarmac including tack coat	32m2	£640.00	1	Tender works
P13 - Area '5'	Full Road Construction Area	7m2	£700.00	1	Tender works
P14 - Area '6'	Overlay existing tarmac including tack coat	21m2	£420.00	1	Tender works
P15/P16 - Area '7'	Overlay existing tarmac including tack coat	52m2	£1,040.00	1	Tender works
P17/P18 - Area '8'	Overlay existing tarmac including tack coat	30m2	£600.00	1	Tender works
P19/P20 - Area '9'	Overlay existing tarmac including tack coat	65m2	£1,300.00	1	Tender works
P21/P22 - Area '10'	Overlay existing tarmac including tack coat	47m2	£940.00	1	Tender works
P23/P24 - Area '11'	Overlay existing tarmac including tack coat	23m2	£560.00	1	Tender works
P25 - Area '12'	Full Road Construction Area	6m2	£120.00	1	Tender works
P26 - Area '13'	Full Road Construction Area	5m2	£100.00	1	Tender works
P27 - Area '14'	Overlay existing tarmac including tack coat	51m2	£1,020.00	1	Tender works
P28'a'	Full Road Construction	62m2	£6,200.00	1	Tender works
P28'b'	Precast concrete kerbs laid flat(Straights)	23m	£920.00	1	Tender works
P28'c'	Precast concrete kerbs laid flat(Radius)	10m	£400.00	1	Tender works
P29	Flooded' Cattle Grid	ITEM		1	In house
Other Recommendations					
	Install notice boards at entrance showing times and layout	1 No	£250.00	3	Design
	Provision of litter bins	No	£300.00	1	Place order
	Install Bay for debris/rubble		£2,000.00	2	DLO works
		TOTAL	£20,430.00		

EBBW VALE CEMETERY CONDITION SURVEY 2019/20 - SCHEDULE OF WORKS IDENTIFIED

MAINTENANCE SURVEY 2019/20 IDENTIFIED WORK LOCATION	DESCRIPTION OF WORK	QUANTITY	ESTIMATED COST (£)	PRIORITY(1,2,3-HIGH,MED,LOW)	COMMENTS
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P1	Rebuild corner of wall	ITEM	£100.00	1	DLO works
P2	Push coping stone back in place	ITEM	£50.00	1	DLO works
P3/P4- Area '1'	Overlay existing tarmac including tack coat	66m2	£1,320.00	1	Tender works
P5/P6/P7	Remove loose vegetation around containers and general tidy up	ITEM		1	In house
P8/P9/P10/P11/P12 - Area '2'	Overlay existing tarmac including tack coat	464m2	£9,280.00	1	Tender works
P13	Remove stones and dispose	2 No		1	In house
P14	Root damage; cut out and re-tarmac road(future repair?)	22m2	£440.00	3	
P15	Remove old waste bin(?) and dispose	ITEM		1	In house
P16/P17 - Area '3'	Overlay existing tarmac including tack coat	213m2	£4,260.00	1	Tender works
P18/19	Remove stones and dispose	3 No		1	In house
P20/P21 - Area '4'	Overlay existing tarmac including tack coat	34m2	£680.00	1	Tender works
P22/P23 - Area '5'	Overlay existing tarmac including tack coat	218m2	£4,360.00	2	
P24-'a'	Excavate and install French drain	15m	£300.00	1	Tender works
P24-'b'	Install 'soakaway' - (1m x 1m x 1m)	1m3	£500.00	1	Tender works
P25/P26 - Area '6'	Overlay existing tarmac including tack coat	142m2	£2,840.00	2	
P27-'a'	Take down existing brickwork wall & dispose	0.15m3	£100.00	1	DLO works
P27-'b'	Cast 75mm thick concrete slab on top of existing with 1 layer of mesh	0.6m3	£1,000.00	1	DLO works
P27-'c'	Install 1.2m high close boarded fence on 3 sides(Option 1)	8m	£2,400.00	1	DLO works
P27-'d'	Construct 225mm thick 1m high brickwork wall on 3 sides(Option 2)	1.7m2	£1,000.00	1	DLO works
P28	Convert to a planted area	45m2	£280.00	3	
P29/P30 - Area '7'	Overlay existing tarmac including tack coat	177m2	£3,540.00	2	
P31/P32 - Area '8'	Overlay existing tarmac including tack coat	58m2	£1,160.00	1	Tender works
P33/P34 - Area '9'	Overlay existing tarmac including tack coat	102m2	£2,040.00	1	Tender works
P35 - Area '10'	Root damage; cut out and re-tarmac road	22m2	£440.00	1	Tender works
P36/P37 - Area '11'	Overlay existing tarmac including tack coat	152m2	£3,040.00	1	Tender works
Other Recommendations					

P38/P39	Strip grass/Provision of gravel walkway 1.5m wide,200mm deep	90m	£3,000.00	2	
R1	Excavate for/Form dished insitu concrete channel 1m wide 150mm thick	160m	£7,200.00	2	
R2	Additional land drains 450mm wide;25m long; 450mm deep	5 No	£7,000.00	2	To Cremation Area
	Install notice boards at both entrances showing times and layout	2 No	£2,000.00	3	Design
	Provision of additional litter bins	8 No	£2,400.00	1	Place order
	Provision of cattle grids	2 No	£12,000.00	2	Tender works
		TOTAL	£72,730.00		

BRYNMAWR CEMETERY CONDITION SURVEY 2019/20 - SCHEDULE OF WORKS IDENTIFIED

MAINTENANCE SURVEY 2019/20 IDENTIFIED WORK LOCATION	DESCRIPTION OF WORK	QUANTITY	ESTIMATED COST (£)	PRIORITY(1,2,3-HIGH,MED,LOW)	COMMENTS
P1	Paint gates	ITEM	£500.00	3	
P2	Clean away vegetation from gate surface	ITEM		1	In house
P3 - Area '1'	Overlay existing tarmac including tack coat	20m2	£400.00	1	Tender works
P4	Remove slabs and debris	ITEM		1	In house
P5	Paint gates	ITEM	£500.00	3	
P6	Remove heras panels and replace chain link on posts	40m	£4,000.00	1	
P7/P8/P9 - Area '2'	Overlay existing tarmac including tack coat	54m2	£1,080.00	2	
P10 - Area '3'	Overlay existing tarmac including tack coat	12m2	£240.00	2	
P11/P12 - Area '4'	Overlay existing tarmac including tack coat	133m2	£2,660.00	2	

P13	Paint gates	ITEM	£500.00	3	
P14 - Area '5'	Overlay existing tarmac including tack coat	18m2	£360.00	2	
P15	Remove plant pot	ITEM		1	In house
P16	Paint gates	ITEM	£500.00	3	
P17/P18 - Area '6'	Overlay existing tarmac including tack coat	76m2	£1,520.00	1	Tender works
P19 - Area '7'	Overlay existing tarmac including tack coat	26m2	£520.00	1	Tender works
P20 - Area '9'	Overlay existing tarmac including tack coat	52m2	£1,040.00	1	Tender works
P21/P22 - Area '10'	Overlay existing tarmac including tack coat(footpath ramp)	12m2	£240.00	1	Tender works
P23 - Area '10'	Overlay existing tarmac including tack coat	7m2	£140.00	1	Tender works
P24	Potholes repairs	1m2		1	Tender works
P25 - Area '11'	Overlay existing tarmac including tack coat	6m2	£120.00	1	Tender works
P26 - Area '12'	Overlay existing tarmac including tack coat	18m2	£360.00	1	Tender works
P27 - Area '13'	Overlay existing tarmac including tack coat	60m2	£1,200.00	1	Tender works
P28 - Area '14'	Overlay existing tarmac including tack coat	56m2	£1,120.00	1	Tender works
P29 - Area '15'	Overlay existing tarmac including tack coat	44m2	£800.00	1	Tender works
P30 - Area '16'	Overlay existing tarmac including tack coat	15m2	£300.00	1	Tender works
P31/P32/P33 - Area '17'	Overlay existing tarmac including tack coat	61m2	£1,220.00	1	Tender works
P34/P35 - Area '18'	Overlay existing tarmac including tack coat	211m2	£4,220.00	2	
P36/P37 - Area '19'	Overlay existing tarmac including tack coat	60m2	£1,200.00	2	
P38	Install kerb on edge	33m	£1,320.00	1	Tender works
P39 - Area '20'	Overlay existing tarmac including tack coat	83m2	£1,660.00	1	Tender works
P40 - Area '21'	Overlay existing tarmac including tack coat	72m2	£1,440.00	2	
P41/P42/P43/P44 - Area '22'	Overlay existing tarmac including tack coat	494m2	£9,880.00	1	Tender works
P45 - Area '23'	Overlay existing tarmac including tack coat	82m2	£1,640.00	1	Tender works
P46 - Area '24'	Overlay existing tarmac including tack coat	38m2	£760.00	2	
Other Recommendations					
P47 - Area '25' West Entrance	Overlay existing tarmac including tack coat	80m2	£1,600.00	1	Tender works

P48 - Area '26' East Entrance	Overlay existing tarmac including tack coat	84m2	£1,680.00	1	Tender works
	Install notice boards at both entrances showing times and layout	3 No	£1,500.00	3	Design
	Provision of additional litter bins	8 No	£2,400.00	1	Place order
	Provision of cattle grids	3 No	£18,000.00	2	
P49/P50'a'	Full Road Construction Area	278m2	£2,780.00	2	This area needs to be designed
P49/P50'b'	Precast concrete kerbs laid flat(Straights)	163m	£6,520.00	2	
P49/P50'c'	Precast concrete kerbs laid flat(Radius)	10m	£400.00	2	
Fencing Repairs(In Addition To P6 Above)					
F1	Renew gate/ Renew chain link fence	5m	£500.00	1	Tender works
F2	Renew broken chain link fence	7m	£700.00	1	Tender works
F3	Renew broken chain link fence	9m	£900.00	1	Tender works
F4	Renew damaged agricultural wire fence	10m	£1,000.00	1	Tender works
F5	Renew damaged agricultural wire fence	5m	£500.00	1	Tender works
F6	Renew broken chain link fence	13m	£1,300.00	1	Tender works
F7	Renew damaged agricultural wire fence	4m	£400.00	1	Tender works
F8	Renew broken chain link fence	12m	£1,200.00	1	Tender works
F9	Renew broken chain link fence	10m	£1,000.00	1	Tender works
F10	Renew steel mesh fence	5m	£500.00	1	Tender works
F11	Realign fence at access point	ITEM	£100.00	1	Tender works
		TOTAL	£83,520.00		

BRYNITHEL CEMETERY CONDITION SURVEY 2019/20 - SCHEDULE OF WORKS IDENTIFIED

MAINTENANCE SURVEY 2019/20 IDENTIFIED WORK LOCATION	DESCRIPTION OF WORK	QUANTITY	ESTIMATED COST (£)	PRIORITY(1,2,3-HIGH,MED,LOW)	COMMENTS
P1	Remove old shelter and dispose	ITEM	£400.00	1	In house

P2	Paint railings and gates	28m	£2,000.00	3	
P3	Paint railings	13m	£1,000.00	3	
P4	Paint gates	ITEM	£500.00	3	
P5 - Area '1'	Overlay existing tarmac including tack coat	75m2	£1,500.00	2	
P6	Rebuild top 400mm of stone wall	20m	£1,800.00	1	DLO works
P7 - Area '2'	Overlay existing tarmac including tack coat	23m2	£460.00	1	Tender works
P8/P9 - Area '3'	Overlay existing tarmac including tack coat	78m2	£1,560.00	2	
P10 - Area '4'	Overlay existing tarmac including tack coat	31m2	£620.00	2	
P11 - Area '5'	Edge strip 500mm wide(Full Construction)	5m2	£500.00	1	Tender works
P12 - Area '6'	Edge strip 500mm wide(Full Construction)	2.5m2	£250.00	1	Tender works
P13/P14- Area '7'	Overlay existing tarmac including tack coat	24m2	£480.00	1	Tender works
P15 - Area '8'	Full Road Construction Area	22m2	£2,200.00	2	Use as passing lay by
P16/P17 - Area '9'	Overlay existing tarmac including tack coat	86m2	£1,720.00	1	Tender works
P18	Dispose of debris from this area	ITEM		1	In house
P19	Rub down/Paint shelter	ITEM	£500.00	3	
P20 - Area '10'	Overlay existing tarmac including tack coat	18m2	£360.00	1	Tender works
P21 - Area '11'	Overlay existing tarmac including tack coat	45m2	£900.00	1	Tender works
P22	Clean out/Inspect cover	ITEM		1	In house
P23/P24 - Area '12'	Overlay existing tarmac including tack coat	80m2	£1,600.00	1	Tender works
P25/P26 - Area '13'	Overlay existing tarmac including tack coat	148m2	£2,960.00	1	Tender works
P27/P28/P29 - Area '14'	Overlay existing tarmac including tack coat	155m2	£3,100.00	1	Tender works
P30/P31/P32/P33/P34 - Area '15'	Overlay existing tarmac including tack coat	219m2	£4,380.00	1	Tender works
P35'a'	Remove loose brick on edge coping and replace(both sides)	5m	£60.00	1	DLO works
P35'b'	Clean off vegetation from steps	ITEM		1	In house
P35'c'	Install safety handrail on both sides	5m	£500.00	1	DLO works
P36	Erect 1.2m high chain-link fence in front of rubble wall	24m	£2,400.00	3	Needs further investigation
P37	Erect 1.2m high chain-link fence in front of rubble wall	20m	£2,000.00	3	Needs further investigation
P38'a'	Clean off vegetation from steps	ITEM		1	In house

P38'b'	Install safety handrail on both sides	5m	£500.00	1	DLO works				
P39'a'	Clean off vegetation from steps & walls	ITEM		1	In house				
P39'b'	Install safety handrail on both sides	5m	£500.00	1	DLO works				
P40	Rebuild stone wall (Height = 0.85m)	15m	£2,250.00	1	DLO works				
P41/P42	Strip grass/Stone gravel walkway 1.2m wide,0.2m thick	105m	£2,100.00	2	Connect to existing steps				
P43/P44'a' - Area '16'	Widen road(Full Construction Area)	93m2	£9,300.00	2	Extra width varies from 2.5m to 1.7m				
P43/P44'b' - Area '16'	Precast concrete kerbs laid flat(Straights)	45m	£1,800.00	1	Tender works				
P43/P44'c' - Area '16'	Overlay existing tarmac including tack coat	110m2	£2,200.00	1	Tender works				
P45'a' - Area '17'	Full Road Construction Area	50m2	£5,000.00	1	Tender works				
P45'b' - Area '17'	Precast concrete kerbs laid flat(Straights)	27m	£1,080.00	1	Tender works				
P45'c' - Area '17'	Precast concrete kerbs laid flat(Radius)	10m	£400.00	1	Tender works				
P46/P47'a' - Area '18'	Footpath Construction Area 1.2m wide	39m2	£3,900.00	1	Tender works				
P46/P47'b' - Area '18'	Precast concrete edgings	66m	£1,980.00	2	Tender works				
P48/P49	Clean away stone debris & loose vegetation	ITEM		1	In house				
P50	Clean away stone debris & loose vegetation	ITEM		1	In house				
Other Recommendations									
	Install Cattle Grid	1 No	£6,000.00	2	Tender works				
	Install notice boards at entrance showing times and layout	1 No	£1,000.00	3	Design				
	Install Litter Bins	5 No	£1,500.00	1	Place order				
		TOTAL	£73,260.00						
	Cefn Golau	Blaina	Cwm	Dukestown	Ebbw Vale	Brynmawr	Brynithel	TOTAL Estimated costs	Combined Priority 1 Works Costs
Estimated costs	£25,800	£33,830	£36,990	£20,430	£72,730	£83,520	£73,260	£346,560	£199,000

It should be noted that should tenders prove to be favourable then more works can be undertaken, however, should tendering prove more expensive then less works can be authorised.