

**FOLLOW - UP AUDITS - PROGRESS REPORT FOR OUTSTANDING ACTIVITIES FOR THE PERIOD APRIL TO
DECEMBER 2020**

APPENDIX C

The table below provides details of the results of follow-up audits where original audit recommendations/weaknesses have not been implemented:

AREA	ORIGINAL RISK CATEGORY	DESCRIPTION OF WEAKNESS	FINDINGS
Resources			
Bravo CMS	Medium	Two contracts had not been 'created' and a further two had not been 'activated' following the completion of the tender exercises.	A sample of ten procurement activities was selected for audit testing and it was found that there were two procurement activities where the contract within the system had not been 'created' or 'activated', It was confirmed by the Corporate Procurement Manager that both instances were due to administrative error and have since been remedied.
Highways Maintenance	High	The Highways Maintenance Plan of the Authority requires updating.	There has been no update on the Maintenance Plan due to the Covid outbreak and restrictions. The Department intend to finalise the arrangements in the New Year.
Highways Maintenance	Medium	Job sheets had not been signed as complete.	This has been discussed with staff at a Team Meeting. The Follow-Up identified further instances where the Job Sheets had not been signed as complete.
Highways Maintenance	Medium	The historic cost of £33 per man should be revisited to ensure it is the correct charge levied.	The Team Leader has met with the Accountancy Department and the cost is to remain. Instances were highlighted as part of the Follow-Up whereby the costs of work had been calculated incorrectly.