

Committee: **Corporate Overview Scrutiny**

Date of meeting: **11<sup>th</sup> December 2020**

Report Subject: **Health and Safety Annual Report 01/04/2019 - 31/03/2020**

Portfolio Holder: **Councillor Nigel Daniels Leader/Executive Member Corporate Services**

Report Submitted by: **Andrea J Prosser  
Head of Organisational Development**

Reporting Pathway								
Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Audit Committee	Democratic Services Committee	Scrutiny Committee	Executive Committee	Council	Other (please state)
Y	19/11/20	01.12.20			11.12.20	Info Item 13.01.21		Corporate Health and Safety Group

### 1. Purpose of the Report

- 1.1 To give Members of the Corporate Overview Scrutiny Committee the opportunity to scrutinise and challenge information and recommendations to mitigate concerns and risks on the Authority's Health and Safety and Fire Safety at work performance for 2019/20.

### 2. Scope and Background

- 2.1 It is recommended by the Health and Safety Executive for Local Authorities such as BGCBC to report on their Health and Safety at work performance as an Employer.
- 2.2 The report attached as appendix 1 also includes details of BGCBC's fire safety performance. This report is presented every financial year and identifies both good performance and areas of concern with recommendations to address these concerns.
- 2.3 This report does not include any of the Health and Safety response to the emergency Covid-19 – this will be part of the report reviewing 2020/2021.

### 3. Options for Recommendation

- 3.1 **Option 1** - That Members of the Corporate Overview Scrutiny Committee support the detailed report and the actions recommended to mitigate areas of concern.
- 3.2 **Option 2** - That Members of the Corporate Overview Scrutiny Committee make suggestions/amendments to the report to mitigate areas of concern.

4. **Evidence of how does this topic supports the achievement of the Corporate Plan / Statutory Responsibilities / Blaenau Gwent Well-being Plan**
- 4.1 BGCBC has statutory responsibilities for the Health and Safety/fire safety at work of employees and others. The report identifies the level of compliance with these statutory duties.
5. **Implications Against Each Option**
- 5.1 ***Impact on Budget (short and long term impact)***  
There are no direct financial implications associated with this report.
- 5.2 ***Risk including Mitigating Actions***  
Any areas of concern in the report are risks to the Authority and the recommended actions will mitigate the risks.
- 5.3 ***Legal***  
The Authority has statutory duties under both Health and Safety at Work and Fire Safety legislation and a duty of care to employees and others.
- 5.4 ***Human Resources***  
There are no direct HR implications arising from the report
6. **Supporting Evidence**
- 6.1 ***Performance Information and Data***  
Included in the report
- 6.2 ***Expected outcome for the public***  
Managing health and safety and fire safety risks protects users of BGCBC facilities and the general public.
- 6.3 ***Involvement (consultation, engagement, participation)***  
There is consultation with HR and Risk Management
- 6.4 ***Thinking for the Long term (forward planning)***  
The recommendations would be of benefit long term as preventing accidents and ill health has long term implications
- 6.5 ***Preventative focus***  
The annual review enables planning to prevent risk in the future.
- 6.6 ***Collaboration / partnership working***  
Not applicable
- 6.7 ***Integration(across service areas)***  
Complying with Health and Safety and fire safety legislation involves all service areas working together to manage any risks.
- 6.8 ***EqIA(screening and identifying if full impact assessment is needed)***  
The Health and Safety Annual report has an equal focus.

7. **Monitoring Arrangements**

Further to 2 requests from the trade union a Corporate Health and Safety group has been established chaired by the Chief Officer Commercial. The first meeting took place on 19<sup>th</sup> November 2020 and the group will meet quarterly. The group which is made up of TU and Employer representatives will monitor Health and Safety and the delivery of the recommended actions in the Annual Health and Safety report. This group will provide a further layer of transparency and monitoring of the organisation's performance on all issues related to health and safety.

**Background Documents /Electronic Links**

- *Appendix 1 - Health and Safety Annual Report 01/04/2019 – 31/03/2020*