

### **ACTION PLAN - APPENDIX 3**

	<b>Recommended Actions</b>	<b>Action Timescale</b>	<b>Action Owner</b>	<b>Progress Update</b>
<b>1</b>	Investigate a suitable on-line monitoring Legionella program. To allow data information to be stored accessed and audited more efficiently.	End of March 2021	HoCS	
<b>2</b>	Undertake more intensive training of staff involved in the Legionella monitoring testing program, particularly in the area of water system flushing.	End of March 2021	HoCS/HoOD	
<b>3</b>	Review our Legionella risk assessments to ensure that they are sufficiently up to date to comply with the legislation.	End of December 2020	HoCS	
<b>4</b>	Analyse the IWS information, and implement areas of good practice	End of December 2020	HoCS/HoOD	
<b>5</b>	Reconsider suitability of "normal" Legionella Risk Management Policy in the light of the on-going Covid19 situation, particularly in the area of system flushing.	End of October 2020	HoCS/HoOD/HoPP	