

DRAFT Corporate Overview Work Programme

Dates / Deadlines	Topic	Purpose	Lead	Executive / Council
Friday 11th September 2020 Deadline: 26 th August 2020	1. Treasury Management – Outturn 2019/20	Budget Monitoring Provides the Treasury Management out-turn position for the 2019/20 financial year, including details of all Treasury management activities undertaken during the year.	Rhian Hayden	Council
	2. Update on CCTV	Performance Monitoring To receive a progress update on CCTV.	Rhian Hayden Clive Rogers Bernadette Elias	Executive
	3. Audit Wales - Financial Resilience Follow Up	Performance Monitoring To consider the Audit Wales follow up report.	Rhian Hayden <i>Invitee: Wales Audit</i>	Audit
Special Meeting Date TBA late Sept / Early Oct	1. Medium Term Financial Strategy / Bridging the Gap Overview 2021 onwards	Performance Monitoring To provide Members with an update on the MTFs / Bridging the Gap programme and to influence areas of focus.	Anne-Louise Clark Rhian Hayden	Executive Council
	2. COVID – 19 Response – Workforce	Performance Monitoring To review the Workforce Position and Scrutinise Plans for the Future.	Andrea Prosser	Executive

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Friday 23rd October 2020 Deadline: 7 th October 2020	1. Communications Strategy Monitoring	Performance Monitoring To consider the performance of the Communication Strategy focus on the impact of the strategy during COVID19 Pandemic	Anne-Louise Clark	Executive
	2. Commercial Strategy Monitoring	Performance Monitoring To consider performance of the Commercial Strategy, focus Strategic Commercial Board element. In depth look at each of the 5 elements	Anne-Louise Clark	Executive
	3. Review of staff attendance 2019/20, as at end of March 2020	Performance Monitoring To undertake an annual review of staff sickness absence.	Andrea Prosser	Executive Info Item
	4. Annual Health and Safety Report	Performance Monitoring To monitor the performance of the Annual Health and Safety report and to influence areas of focus.	Andrea Prosser	Executive Info Item
	5. Preparations since Exiting the EU	Progress Update To inform Members of the Council's approach to arrangements since exiting the EU.	Bernadette Elias	Executive Council
	Welsh Language	<u>Information Only</u>	Andrew Parker	Executive Info Item

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Friday 11th December 2020 Deadline: 25 th November 2020	1. HR Policy review	Pre Decision To consider HR policies reviewed for 2020/21.	Andrea Prosser	Executive or Council <i>(dependent on policy)</i>
	2. Workforce Strategy	Pre Decision To consider the workforce strategy including change in circumstances following COVID and future working arrangements.	Andrea Prosser	Executive Council Approval
	3. Treasury Management – Mid-Year Review	Budget Monitoring To provide Members with the opportunity to scrutinise the Treasury Management activities carried out by the Authority during the first half of the 2020/21 financial year.	Rhian Hayden	Council
Friday 22nd January 2021 Deadline: 6 th January 2021	1. Capital Strategy Review	Performance Monitoring To consider the implementation of the Capital Strategy 2020/21.	Rhian Hayden	Executive
	2. Medium Term Financial Strategy / Bridging the Gap Overview 2021/22	Performance Monitoring To provide Members with an update on the MTFs / Bridging the Gap programme and to influence areas of focus.	Anne-Louise Clark Rhian Hayden	Executive Council
	Information Management Monitoring Report	Information Only To provide information of progress against identified action on a half yearly cycle.	Rhian Hayden	Executive Information

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Friday 5th March 2021 Deadline: 17 th February 2021	1. Treasury Management – Strategy Statement 2021/22	Budget Monitoring To present the Treasury Management Strategy, Investment Strategy and Minimum Revenue Provision (MRP) Policy recommended for adoption in the 2020/21 financial year.	Rhian Hayden	Council by 31 March 2021
	2. Global Resettlement Programme	Pre Decision To consider the new items of the Global Resettlement Programme.	Bernadette Elias	Executive Council
	3. CCTV Annual Monitoring report Updated position	Performance Monitoring The will incorporate the result of the scheduled reviews of the DPIA's and who has responsibility for which aspect of CCTV. Performance monitoring to include viewing, data protection and working cameras.	Rhian Hayden / Clive Rogers / Bernadette Elias	Executive
	4. Strategic Equality Plan	Performance Monitoring Members to be informed of the progress made to date against the priorities within the SEP and approve actions moving forward.	Andrew Parker	Executive

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TBA	Draft Policy and Strategy Framework for CCTV	Pre Decision To consider the policy and arrangements for CCTV moving forward.	Rhian Hayden / Clive Rogers / Bernadette Elias	Executive Council
TBA	Audit Wales Reporting	Performance Monitoring As required linked to Audit Wales Programme.	Various	Audit
TBA	Joint Report	Performance Monitoring To provide quarterly monitoring information across all directorates, to include information in relation to Finance, Performance and Risk and key themes and notable activity across the Council and to influence areas of focus.	Gemma Wasley	Executive
TBA	Climate Change		Michelle Morris	Council
TBA	Local Government Reform Bill		Michelle Morris / Bernadette Elias / Andrea Jones	Executive and Council
TBA	COVID 19 recovery		Michelle Morris	
July 2021	Workforce Strategy Implementation	Performance Monitoring To review the first year performance of the workforce strategy.	Andrea Prosser	Executive
TBA	Audit Wales Follow up review of Corporate Arrangements for the Safeguarding of Children	Performance Monitoring To consider the action plan developed to address the areas identified within the Audit Wales Follow up review of Corporate Arrangements for the Safeguarding of Children report in order to review the revised timelines owing to COVID 19.	Damien McCann	Audit