

Committee: **Executive Committee**

Date of meeting: **2<sup>nd</sup> September 2020**

Report Subject: **Proposed Executive Forward Work Programme 2020-21**

Portfolio Holder: **All Portfolio Holders**

Report Submitted by: **Cllr Nigel Daniels, Leader / Executive Member Corporate Services**

Reporting Pathway								
Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Audit Committee	Democratic Services Committee	Scrutiny Committee	Executive Committee	Council	Other (please state)
X	x	19.08.20			September 2020	02.09.20	24.09.20	

1. **Purpose of the Report**
  - 1.1 To present the Executive Forward Work Programme for 2020-21 (Appendix 1) and to seek approval from Committee.
  
2. **Scope and Background**
  - 2.1 The Executive Work Programme is a key aspect of the Council's planning and governance arrangements and supports the requirements of the Constitution.
  - 2.2 The topics set out in the Work Programme link to the strategic work of the Council as identified by the Council's recently revised Corporate Plan, agreed by the Council on 23<sup>rd</sup> July 2020, corporate documents and supporting business plans.
  - 2.3 All Scrutiny Committees and the Council Forward Work Programmes have been aligned to the Executive Forward Work Programme.
  - 2.4 As the document is fluid there is flexibility to allow for regular review between the Chair and the Committee.
  
3. **Options for Recommendation**
  - 3.1 The Work Programmes have been endorsed by the relevant departments of the Council, and all Scrutiny Committees and the Council will agree their work programmes as part of the September cycle of meetings.
  - 3.2 **Option 1**  
To agree the Forward Work Programme for Executive Committee for 2020/21.
  
  - Option 2**  
To suggest any amendments prior to agreeing the Forward Work Programme.