

Committee: **Education and Learning Scrutiny Committee**

Date of meeting: **26<sup>th</sup> February 2020**

Report Subject: **Blaenau Gwent Education Admissions Policy for Nursery and Statutory Education 2021/22**

Portfolio Holder: **Cllr. Joanne Collins, Executive Member Education**

Report Submitted by: **Claire Gardner, Education Transformation Manager**

Reporting Pathway								
Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Audit Committee	Democratic Services Committee	Scrutiny Committee	Executive Committee	Council	Other (please state)
✓	11.02.20	14.02.20			26.02.20	11.03.20		

**1. Purpose of the Report**

1.1 The purpose of the report is to outline the outcome of the annual review and consultation process associated with the Blaenau Gwent Admissions Policy for Nursery and Statutory Education. Education and Learning Scrutiny Committee are asked to provide their views and comments on the document in preparation for the 2021-22 admission round, prior to its determination and publication on the 15<sup>th</sup> April 2020.

**2. Scope and Background**

2.1 The Welsh Government's School Admissions Code (2013) dictates that Councils must review their admissions policies annually for consultation and publication by April 15<sup>th</sup> in the academic year preceding the admissions round. Blaenau Gwent School Admissions Policy outlines the arrangements, criteria and relevant legislation that underpin school admission processes and methodology. The Admissions Authority must ensure that the following information is provided during the consultation process:

- i) Admission numbers for each school;
- ii) Application procedures and the timetable for the admission process;
- iii) The criteria to be applied to applications in the event that there are more applications than places for a school;
- iv) Arrangements for waiting lists and how they operate;
- v) Arrangements for the processing of late applications; and,
- vi) Details of how parents will be notified of a decision on their application, as well as appeal procedures should their application be unsuccessful.

2.2 The primary changes to the policy document for the 2021/22 academic session are as follows:

- A review of the nursery, primary and secondary admission numbers in line with the annual capacity review. This is an annual process which reviews changes to school plans and physical space within

the school, which affect the provision of teaching and learning. This is carried out in line with the Welsh Government Measuring the Capacity of Schools in Wales Guidance (2011). The final agreed capacity calculations are then used to inform admission numbers.

- A review of the dates for the admission round(s), associated processing and offer deadlines.
- A review of the terminology within the associated with complex admissions and hard to place pupils i.e. the term Looked after children has been formally changed to children looked after.

2.3 The draft Blaenau Gwent Admissions Policy for Nursery and Statutory Education (2021/22, please refer to **Appendix 1** for the policy document), was distributed to relevant consultees as outlined within the Welsh Government's School Admissions Code (2013, pages 6-7) and detailed on page 2 of the appended policy consultation document. The consultation period commenced on Friday 17<sup>th</sup> January 2020 and concluded on Monday 3<sup>rd</sup> February 2020. During the consultation period, 1 response was received as follows:

- Tredegar Comprehensive made a request to decrease their capacity and associated admission number to 770 and 154 respectively, which was agreed. This is reflected in the appended policy document.

### 3. **Options for Recommendation**

3.1 **Option 1:** Education and Learning Scrutiny Committee considers and accepts the policy document.

3.2 **Option 2:** Education and Learning Scrutiny Committee considers the policy document and provides comments relating to improvements that can be made in consideration of the publication date (15<sup>th</sup> April 2020).

### 4. **Evidence of how does this topic supports the achievement of the Corporate Plan / Statutory Responsibilities / Blaenau Gwent Well-being Plan**

4.1 In accordance with the Welsh Government's School Admissions and Admission Appeals Code (2013), there is a statutory requirement upon the Council to determine and publish their admissions arrangements annually by the 15th April, the year preceding the admissions round to which they apply.

4.2 Education is a strategic priority within the Corporate Plan, of which school admissions and the planning of pupil places are essential components.

### 5. **Implications Against Each Option**

5.1 **Impact on Budget** (*short and long term impact*)

There are no direct budget implications associated with this report.

### 5.2 **Risk including Mitigating Actions**

There is a risk that Council will not be compliant with the Welsh Government School Admissions Code (2013), if the policy is not approved

and published by the 15th April 2020. The timeline for approval take account of the publication requirements and dates.

5.3 **Legal**

The Council is legally required to prepare, implement and update accessibility strategies for all schools for which they are the responsible body.

5.4 **Human Resources**

The Schools Admissions Policy for Nursery and Statutory Education 2021/22 has been developed by the Education Transformation team, who oversee implementation and reviews of the policy within Blaenau Gwent.

5.4.1 The Corporate Director, supported by Wider Corporate Leadership Team, will have a key role in ensuring the key staff-related actions are effectively delivered.

6. **Supporting Evidence:**

6.1 **Performance Information and Data**

Please refer to **Appendix 2**, for a summary of the 2019/20 Admissions Round. The Council is presently implementing the 2020/21 policy.

6.2 **Expected outcome for the public**

The public can expect a fair and equitable admissions process for all pupils in accessing education, and where possible place allocation in line with parent/pupil preference.

6.3 **Involvement** (*consultation, engagement, participation*)

Stakeholders and end user needs and engagement are of paramount importance and a key focus of both the policy development, and ongoing admissions process. The Policy is subject to consultation on an annual basis, in line with the Welsh Government School Admissions Code (2013). In addition, the admission arrangements and forms are developed in consultation with key stakeholders including: schools, partners, governing bodies, parents etc.

6.4 **Thinking for the Long term** (*forward planning*)

The Strategy is aligned to the Corporate Plan and covers the period 2017 to 2020, with a review programmed for this academic year, followed by publication of the new strategy in late 2020 for a period of 3 years.

6.5 **Preventative focus**

The admissions process prevents oversubscription of schools and inequality in line with access to education.

6.6 **Collaboration / partnership working**

The Admissions Authority works with other internal admission authorities i.e. the faith and foundation schools, along with external admission authorities within the region and partners such as Social Services, to ensure that there are sufficient arrangements and pupil places for Blaenau

Gwent Schools. Also, supporting effective appeal, capacity assessment, childcare offer and other associated processes. The Blaenau Gwent Admission Forum which is comprised of school, council, governor and other service representatives; oversee application of the policy, procedures and compliance with the Welsh Government School Admissions and Admission Appeals Codes (2013).

6.7 **Integration** (*across service areas*)

The Blaenau Gwent School Admissions Policy for Nursery and Statutory Education is aligned to early year's education, pupil place planning, school organisation, the work of social services, planning in line with housing developments etc. Service integration is essential to ensure effective policy implementation, whilst also securing appropriate access to education for current and prospective pupils. The Admissions process is monitored and assured by the Admissions Forum, works in accordance with ALN and Managed Move Panels and associated process. Work with Social Services, Health & Safety, Early Years, Health, Occupational etc. is ongoing to ensure effective transition processes are in place.

6.8 **EqIA** (*screening and identifying if full impact assessment is needed*)

An Equality Impact Screening Assessment (EQIA) has been completed in line with the policy, which determined that there is no negative impact upon the protected characteristics. The policy promotes equality of opportunity for all, with regards to accessing education.

7. **Monitoring Arrangements**

The Admissions Authority monitors the development and delivery admission round(s) and processes on a weekly basis; reporting the Blaenau Gwent Admissions Forum quarterly, providing monthly data analysis and undertaking annual appraisals in line with the delivery of the admission arrangements, which are reported via Council's political processes.

**Background Documents / Electronic Links**

Appendix 1 – Blaenau Gwent Education Admissions Policy for Nursery and Statutory Education 2021/22

Appendix 2 - Blaenau Gwent School Admissions Analysis 2019/20