

Committee: **Executive Committee**  
 Date of meeting: **18<sup>th</sup> December 2019**  
 Report Subject: **Quarter 1 and 2 (April to September) Joint Finance and Performance Report**  
 Portfolio Holder: **Leader / Executive Member Corporate Services**  
 Report Submitted by: **Bernadette Elias, Head of Governance and Partnerships**

Reporting Pathway								
Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Audit Committee	Democratic Services Committee	Scrutiny Committee	Executive Committee	Council	Other (please state)
	19/11/19	02.12.19			5/12/19	18/12/19		

1. **Purpose of the Report**
  - 1.1 The purpose of the report is to present to the Executive Committee the Joint Finance and Performance Report for quarters 1 and 2, covering the period April to September 2019 (attached at Appendix 1).
2. **Scope and Background**
  - 2.1 The Joint Finance and Performance Report has been reviewed to ensure that it is fit for purpose and can be used as a management tool.
  - 2.2 The report is presented to the Corporate Overview Scrutiny Committee to provide detail of the work that has been undertaken throughout the Council and where further development is required.
  - 2.3 The Finance and Performance Report includes the following information:
    - Key messages against the priorities within the Corporate Plan
    - Expenditure – Revenue and Capital
    - Key improvement actions
    - Key performance indicators and Public Accountability Measures
    - Corporate Risk
  - 2.4 The information previously reported has been enhanced and presented in a more user friendly format. It will be used as a key improvement tool for the Authority.
  - 2.5 Information included within the report has been gathered from a number of different sources including updates from business plans and drawing evidence from strategic reports. This has provided a detailed view of the activity and performance of directorates throughout quarters 1 and 2.
  - 2.6 The report forms part of an on-going process of development within the Council's Performance Management Framework in identifying further areas for improvement and areas of good practice and performance.

- 2.7 The key themes and notable activity across the Council are included in Appendix 1.
- 2.8 The recently published Corporate Plan 2018-2022 was agreed at Council on 26<sup>th</sup> April 2018 which includes the Council's agreed priorities. These priorities will be monitored over the next 4 years and an agreed set of measures will be used to evidence progress.

### 3. **Options for Recommendation**

- 3.1 The Joint Finance and Performance Report has been approved by CLT at their meeting on 19<sup>th</sup> November 2019.
- 3.2 The report will be considered and accepted by the Corporate Overview Scrutiny Committee on 5<sup>th</sup> December 2019.

#### 3.3 **Option 1**

Provide suggestions to the content of the Joint Finance and Performance Report in order to make it more efficient and effective as a management tool.

#### **Option 2**

Accept the information as presented.

### 4. **Evidence of how does this topic supports the achievement of the Corporate Plan / Statutory Responsibilities / Blaenau Gwent Well-being Plan**

The Council has responsibility to provide performance-related information to the public in order to scrutinise the Council's performance and to gauge how well the Council is doing. There is also a requirement for Members to scrutinise the Council's performance. Reporting of such information contributes to the Council's Performance Framework.

### 5. **Implications Against Each Option**

#### 5.1 ***Impact on Budget (short and long term impact)***

Financial information is included within Appendix 1 and is split per directorate.

#### 5.2 ***Risk including Mitigating Actions***

Risk information is included within Appendix 1 and is split per directorate.

The Joint Finance and Performance Report acts as a key monitoring tool for the Council and is considered by external regulators which can have an impact on the reputation of the Council.

#### 5.3 ***Legal***

There are no legal implications arising from this report.

#### 5.4 ***Human Resources***

Sickness information is included within Appendix 1 and is split per directorate.

## 6. **Supporting Evidence**

### 6.1 ***Performance Information and Data***

Performance information and data is included within Appendix 1 and is split per directorate.

### 6.2 ***Expected outcome for the public***

The information included within the report will provide opportunity for the public to scrutinise the Council's performance and provide accountability across the Council.

### 6.3 ***Involvement (consultation, engagement, participation)***

Services look to involve partners and involve citizens in consultation where possible. This information is included as part of the planning arrangements of the Council.

### 6.4 ***Thinking for the Long term (forward planning)***

The Joint Finance and Performance Report is reported on regularly and is aligned to the Council's Corporate Plan.

### 6.5 ***Preventative focus***

The Council aims to work using a preventative approach wherever possible so that problems can be tackled before they are escalated. Preventative actions are included in the Council's business plans.

### 6.6 ***Collaboration / partnership working***

There are a number of collaborations that the Council is involved with and, where relevant, information on some of these has been included within the Finance and Performance Report.

### 6.7 ***Integration(across service areas)***

The Council's business plan include where an integrated approach to planning and delivery is taking place.

### 6.8 ***EqIA(screening and identifying if full impact assessment is needed)***

The Joint Finance and Performance Report has no negative impact on the protected characteristics.

## 7. **Monitoring Arrangements**

7.1 The report will be monitored quarterly through the Corporate Overview Scrutiny Committee and the Executive Committee.

### **Background Documents /Electronic Links**

- Appendix 1 – Joint Finance and Performance Report Quarters 1 and 2