

Committee: **Audit Committee**  
 Date of meeting: **19<sup>th</sup> November 2019**  
 Report Subject: **The Annual Report of The Public Services Ombudsman for Wales 2018/2019**  
 Portfolio Holder: **Councillor N Daniels, Leader / Executive Member Corporate Services**  
 Report Submitted by: **Andrea Jones  
 Head of Legal & Corporate Compliance**

Reporting Pathway								
Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Audit Committee	Democratic Services Committee	Scrutiny Committee	Executive Committee	Council	Other (please state)
			19/11/19			13/11/2019		

## 1. Purpose of the Report

- 1.1 The report is to inform Members and Officers of the Council's performance with regard to complaints to the Public Services Ombudsman for Wales.

## 2. Scope and Background

- 2.1 The Public Services Ombudsman for Wales prepares an annual report which provides the number of service and code of conduct complaints for each Council in Wales, and compares the Council's performance with that of the average council in Wales.
- 2.2 Blaenau Gwent Council has the lowest number of service complaints received by the Ombudsman in Wales (see appendix section A). The number of complaints has decreased this year from 10 to 8.
- 2.3 The overall number of complaints received by the Ombudsman relating to local authorities across Wales has increased from 794 to 912 and they are pleased that local authorities continue to work with their office to resolve many of these complaints at an early stage which provide complainants with appropriate and timely remedies avoiding the need for full investigations.
- 2.4 The number of Code of Conduct Complaints made to the Ombudsman in relation to this Council is 1.

## 3. Options for Recommendation

### 3.1 Option 1

To provide the Audit Committee with assurance that the process for the monitoring of complaints is robust and the performance information provided reflects these practices.

### 3.2 **Option 2**

To seek further clarification on any areas within the report and or to highlight and any areas of interest or concern that needs to be considered in future monitoring and reporting of complaints.

## 4. **Evidence of how does this topic supports the achievement of the Corporate Plan / Statutory Responsibilities / Blaenau Gwent Well-being Plan**

4.1 There is a legislative requirement to provide information on the number of complaints the Council received in order for the Public Services Ombudsman for Wales to prepare an annual report.

4.2 The monitoring of complaints and compliments is a key performance indicator within the Council's Corporate Plan, under the Well-being Theme, 'Efficient Council'.

4.3 From the Well-being Plan the monitoring of complaints links into 'A resilient Wales' as it provides an opportunity for citizens to take an active and empowered role. The Council is required to present the Annual Report to members.

## 5. **Implications Against Each Option**

### 5.1 ***Impact on Budget (short and long term impact)***

The Ombudsman in certain circumstances may award compensation to the complainant. In such circumstances, the compensation will be paid by the relevant department/service area.

### 5.2 ***Risk including Mitigating Actions***

Complaints are investigated in accordance with the Council's Corporate Complaints Policy.

### 5.3 ***Legal***

There are no legal implications associated with this report.

### 5.4 ***Human Resources***

There are no human resource implications associated with this report.

## 6. **Supporting Evidence**

### 6.1 ***Performance Information and Data***

See appendix 1:

Section A: Complaints received and investigated with the local authority average adjusted by population

Section B: Complaints received by subject

- Section C: Comparison of complaint outcome with average outcome for Local authorities, adjusted for population distribution
- Section D: Provides the numbers and percentages of cases received by the Ombudsman in which an intervention has occurred. This includes all upheld complaints, early resolutions and voluntary settlements.
- Section E: Provides a breakdown of all Code of Conduct complaint outcomes against Councillors during 2018/19.
- Section F: Provides a breakdown of all Code of Conduct complaint Outcomes against town or community councils

6.2 ***Expected outcome for the public***

This report is positive information to share with the public and is evidence that the Council's Corporate Complaints Policy is working effectively to resolve complaints at an early stage, and few complainants are seeking independent redress.

6.3 ***Involvement (consultation, engagement, participation)***

By providing a complaints process, the Council is enabling active participation of the public and partners to identify areas of concern that need to be addressed.

6.4 ***Thinking for the Long term (forward planning)***

The Public Service Ombudsman (Wales) Act 2019 has now been introduced giving the Ombudsman new powers aimed at:

- Improving access to their office
- Allowing the Ombudsman to undertake own initiative investigations when required in the public interest
- Ensuring that complaints data from across Wales may be used to drive improvement in public services for citizens in Wales

6.5 ***Preventative focus***

The complaints process enables the Council to rectify processes that have been highlighted within a complaint. This in turn supports the Council to prevent similar complaints being provided.

6.6 ***Collaboration / partnership working***

As part of the report prepared by the Public Services Ombudsman for Wales comparisons are made across all Council's across Wales.

6.7 ***Integration(across service areas)***

The Complaints process is undertaken across all sections of the Council in order to provide a full picture across the Council.

6.8 ***EqlA(screening and identifying if full impact assessment is needed)***

An Equalities Impact Assessment is not required for the performance monitoring of complaints, however, if a complaint requires consideration of the

Equalities Act an EqIA would be undertaken for the specific complaint.

## **7. Monitoring Arrangements**

- 7.1 The annual reports are presented to the Corporate Leadership Team and Audit Committee on an annual basis.

Complaints monitoring is undertaken across the Council and, as mentioned above, a review of this process is to be undertaken in due course.

### **Background Documents /Electronic Links**

- Appendix 1 – Ombudsman Annual Letter 2018/19