

Executive Committee
Forward Work Programme

Executive Meeting Date: Wednesday 18th December 2019

Report Submission Deadline Date to Liz Thomas: Wednesday 27th November 2019

*Reports received after this date will be included on the next agenda of Executive

Decision: 4 Items
Monitoring: 14 items
Information: 6 items

Report Title	Lead Officer	Purpose of report	CLT Sign Off Date	Scrutiny Meeting Date	Council Meeting Date
DECISION ITEMS					
Portfolio: Leader / Corporate Services					
Grants to Organisations	Rhian Daly	Approval To agree the Grants to Organisations.	26.11.19	N/A	N/A
Portfolio: Social Services					
Assisted Transport – Charging Policy	Alyson Hoskins	Approval To consider recommendations made by the scrutiny committee and approve the future charging for transport.	12.11.19	Social Services – 28.11.19	N/A
Portfolio: Regeneration and Economic Development					
Employment and Skills Plan	Bethan McPherson	Approval Members to consider and approve the local approach to supporting people with employment and skills; which will be aligned with the Enterprise Strategy.	25.06.19	Environment, Regeneration and Economic Development – 29.11.2018	N/A
Energy Prospectus	Ellie Fry / Amy Taylor	Approval To present the energy opportunities in Blaenau Gwent and process towards securing suitable investment and partners for delivery for approval by the Executive.	22.10.19	Regeneration – 04.11.19	N/A
MONITORING ITEMS					
Portfolio: Leader / Corporate Services					
Revenue Budget Monitoring 2019/20	Rhian Hayden	Monitoring To provide Members with an expenditure forecast at the end of quarter 2 across all portfolios for 2019/20.	29.10.19	Joint Finance – 18.11.19	N/A
Capital Expenditure Monitoring	Rhian Hayden	Monitoring To provide details of each portfolio’s forecast capital expenditure against allocation at the end of quarter 2	29.10.19	Joint Finance – 18.11.19	N/A
Forecast of General and	Rhian Hayden	Monitoring	29.10.19	Joint Finance	N/A

Report Title	Lead Officer	Purpose of report	CLT Sign Off Date	Scrutiny Meeting Date	Council Meeting Date
Earmarked Reserves		To present report at the end of quarter 2 detailing the actual and forecast use of general and ear marked reserves.		– 18.11.19	
Joint Finance and Performance Report – Quarter 1 and Quarter 2	Bernadette Elias	Monitoring To provide quarterly monitoring information across all directorates, to include information in relation to Finance, Performance and Risk and key themes and notable activity across the Council.	12.11.19	Corporate Overview – 12.12.19	N/A
Review of Staff Sickness Absence	Andrea Prosser	Monitoring To inform Members of the content of the annual review of staff sickness absence.	12.11.19	Corporate Overview – 19.11.19	N/A
Portfolio: Deputy Leader / Environment					
Silent Valley Performance reporting	Matthew Perry	Monitoring To provide performance information for Members consideration.	08.10.19	Community Services – 05.12.19	N/A
Portfolio: Education					
21 st Century Schools Programme Bands A / B Gateway Review Outcome	Lynn Phillips / Claire Gardner	Monitoring To provide Members with an update on the closure of the 21 st Century Schools Band A programme and the progress made on the Band B programme.	19.11.19	Education and Learning – 04.12.19	N/A
EAS Business Plan 2019/20	Michelle Jones	Monitoring To provide Members with an update on the progress of the EAS business plan.	19.11.19	Education and Learning – 04.12.19	N/A
Welsh in Education Strategic Plan (WESP)	Lynn Phillips / Claire Gardner	Monitoring Members to review performance annually, and monitor outcomes associated with the WESP in line with the vision, goals, targets and objectives; whilst ensuring that this process informs key strategic priorities from a Welsh-medium perspective.	19.11.19	Education and Learning – 04.12.19	N/A
VFM – Education Achievement Services	Lynette Jones	Monitoring To consider the VFM report on the Education Achievement Service.	22.10.19	Education and Learning – 06.11.19	N/A
Improving Schools	Michelle Jones	Monitoring To provide members with an update on any inspection	19.11.19	Education and Learning	N/A

Report Title	Lead Officer	Purpose of report	CLT Sign Off Date	Scrutiny Meeting Date	Council Meeting Date
		report findings and progress within schools which are subject to Council intervention.		– 04.12.12	
Portfolio: Social Services					
Looked After Children Update	Tanya Evans	Monitoring To update Members on the current situation in relation to the numbers of children who are looked after and the progress made in relation to the implementation of the Safe Reduction of Looked After Children Strategy.	12.11.19	Social Services – 28.11.19	N/A
Adult Safeguarding Performance Information	Alyson Hoskins / Andrew Day	Monitoring To receive Safeguarding Performance information relating to Adult Services.	12.11.19	Joint Safeguarding –02.12.19	N/A
Safeguarding Performance Information Social Services and Education (Quarter 1 and Summer Term)	Damien McCann/ Lynette Jones	Monitoring To provide Members with Safeguarding Performance and Self-Evaluation information.	12.11.19	Joint Safeguarding – 02.12.19	N/A
INFORMATION ITEMS					
Review of Supporting People and Community care Contracts and Commissioning Update	Andrew Day	Information To provide Members with performance information on commissioned services in Blaenau Gwent for the year 2018/19.	12.11.19	Social Services – 28.11.19	N/A
Litter and Dog Control Offences Annual report	Dave Thompson / Andrew Long	Information Annual update on the Fixed Penalty Notice enforcement activities for littering and dog control offences to cover year 2018/19.	08.10.19	Community Services – 11.11.19	N/A
Six Monthly Report of the Director of Social Services – Quarters 1 and 2	Damien McCann	Information To update Members on the effectiveness of the services delivered by Social Services through a six monthly monitoring report. The report has been developed in line with the requirements of the Social Services and Well-being (Wales) Act 2014.	12.11.19	Social Services – 28.11.19	N/A
Management of Pupil Places	Lynn Phillips /	Information	22.10.19	Education and Learning	N/A

Report Title	Lead Officer	Purpose of report	CLT Sign Off Date	Scrutiny Meeting Date	Council Meeting Date
and the School Estate 2018/19	Claire Gardner	To provide Members with information on the management of pupil places and the school estate, throughout the 2018/19 academic session.		– 06.11.19	
School Attendance	Gavin Metheringham / Lisa Adams	Information To provide Members with information on the performance of Blaenau Gwent Council and the associated outcomes, whilst recognising how this monitoring can inform key strategic priorities.	19.11.19	Education and Learning – 04.12.19	N/A
Youth Service Performance	Lynn Phillips / Joanne Sims	Information To provide members with information on the performance and impact of the Youth Service comparing with the latest Welsh Government benchmarking data.	08.10.19	Education and Learning – 06.11.19	N/A