

Committee: **Democratic Services Scrutiny Committee**

Date of meeting: **13th July 2023**

Report Subject: **Proposed Committee Forward Work Programme 2023-24**

Portfolio Holder: **Leader / Cabinet Member Corporate Overview and Performance**

Report Submitted by: **Scrutiny and Democratic Officer**

Reporting Pathway								
Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Governance Audit Committee	Democratic Services Committee	Scrutiny Committee	Cabinet	Council	Other (please state)
June 2023				13.07.23		Cabinet FWP – 19.07.23	Council FWP – 20.07.23	

1. **Purpose of the Report**
 - 1.1 To present the Democratic Services Committee Work Programme for 2023-24 (Appendix 1) and to seek approval from Committee.

2. **Scope and Background**
 - 2.1 The Work Programmes are key aspects of the Council's planning and governance arrangements and support the requirements of the Constitution.
 - 2.2 The topics set out in the Forward Work Programme link to the strategic work of the Council as identified by the Council's Corporate Plan 2022-27, agreed by the Council in October 2022, corporate documents and supporting business plans.
 - 2.3 The Forward Work Programmes is aligned to the Council Forward Work Programme.
 - 2.4 The Work Programme is a fluid document and there is flexibility to allow for regular review between the Chair and the Committee.

3. **Options for Recommendation**
 - 3.1 The work programmes have been endorsed by the relevant departments of the Council.
 - 3.2 **Option 1**
To agree the Forward Work Programme for the Democratic Services Committee.

 - Option 2**
To suggest any amendments prior to agreeing the Forward Work Programme.