

<b><u>BLAENAU GWENT COUNTY BOROUGH COUNCIL</u></b>	
<b>Report to</b>	<b>Members of the Public Services Board Scrutiny Committee</b>
<b>Report Subject</b>	<b>Public Services Board Terms of Reference</b>
<b>Report Author</b>	<b>Stephen Gillingham, Interim Head of Paid Services and Lead Corporate Director</b>
<b>Report date</b>	<b>27<sup>th</sup> January 2017</b>
<b>Directorate</b>	<b>Public Service Board</b>
<b>Executive Portfolio</b>	<b>Leader / Executive Business Manager</b>
<b>Date of meeting</b>	<b>13<sup>th</sup> February 2017</b>
<b>Date signed off by Monitoring Officer</b>	<b>N/A</b>
<b>Date signed off by Section 151 Officer</b>	<b>N/A</b>
<b>Date signed off by Chair</b>	<b>1<sup>st</sup> February 2017</b>
<b>Key words</b>	<b>Governance, public services</b>

## Report Information Summary

<b>1.</b>	<b>Purpose of Report</b>
1.1	The purpose of the report is to present the terms of reference of the Blaenau Gwent Public Service Board (PSB) for consideration.
<b>2.</b>	<b>Scope of the Report</b>
2.1	The report sets out the requirement of the PSB to have agreed its terms of reference in line with the Well-being of Future Generations Act.
2.2	The terms of reference are attached at appendix 2.
<b>3.</b>	<b>Contribution to the National Well-Being Goals – Detail attached as Appendix 1</b>
<b>4.</b>	<b>Recommendation(s) / Endorsement by other groups, e.g. CMT/Committees/Other groups</b>
4.1	The committee is able to make recommendation to the PSB. Any recommendation made must also be submitted to the Future Generations commissioner and the Auditor General for Wales for information.
<b>5.</b>	<b>Recommendation/s for Consideration</b>
5.1	That the committee consider the terms of reference attached at appendix 2 and either: <ul style="list-style-type: none"> <li>• Accept the terms of reference as set out; or</li> <li>• Make comment on the terms of reference for consideration by the PSB.</li> </ul>

### Why this topic is a priority for the Council?

*Report author to identify links to the main corporate strategies.*

Single Integrated Plan (SIP)	Corporate Improvement Plan (CIP)	Performance Management Improvement Framework (PMIF)	Operating Model	Transforming Blaenau Gwent (TBG Programme)	Relevant legislation	Other (please state)
X					WBFGA	

### Reporting Pathway

Directorate Management Team (DMT)	Corporate Management Team (CMT)	Audit	Democratic Services Committee	Scrutiny	Executive	Council	Other (please state)
02/02/17				13/02/17			PSB

## **Main Report**

<b>1.</b>	<b>Background and Context</b>
1.1	As part of the requirement on PSB's under legislation, terms of reference (appendix 2) were agreed at the Blaenau Gwent Public Service Board meeting on 13 <sup>th</sup> July 2016.
1.2	The terms of reference have been prepared with reference to the Welsh Government Statutory Guidance Shared Purpose Shared Future issues under Section 51(1) of the Well-being of Future Generations (Wales) Act 2015.
1.3	The role of scrutiny is acknowledged in the terms of reference (point 16).
<b>2.</b>	<b>Performance Evidence and Information</b>
2.1	The PSB terms of reference were developed in line with legislative requirements. Learning from the national and regional officer networks was utilised in their development.
2.2	In recognition of the partnership approach, a multi-agency workshop was held with members of the PSB strategic support group (which is chaired by the Head of Policy and Performance) to develop a draft terms of reference for the PSB to consider.
2.3	The Terms of Reference for the Board will be reviewed each year in line with annual reporting.
<b>3.</b>	<b>Risk Implications</b>
3.1	There was a requirement under the legislation for the PSB to have considered and agreed their terms of reference. If the requirements were not implemented potential for a reputational risk would occur.
<b>4.</b>	<b>Financial Implications</b>
4.1	<p>Blaenau Gwent Public Services Board may raise and distribute funds (e.g. grants) but all monies will be held on behalf of the Board via Blaenau Gwent County Borough Council and the financial management and accountability of this organisation will be followed.</p> <p>The resources required to implement any activities related to the achievement of the shared outcomes are the responsibility of the</p>

	relevant partnerships and or partner organisations and not the Blaenau Gwent Public Services Board.
<b>5.</b>	<b>Staffing/Workforce Development Implications</b>
5.1	<p>Blaenau Gwent County Borough Council will make administrative support available to the Public Services Board. Administrative support will include:</p> <ul style="list-style-type: none"> <li>• Ensuring the public services board is established and meets regularly;</li> <li>• Preparing the agenda and commissioning papers for meetings;</li> <li>• Inviting participants and managing attendance;</li> <li>• Work on the annual report; and</li> <li>• Preparation of evidence for the PSB Scrutiny Committee.</li> </ul>
<b>6.</b>	<b>Options for Consideration</b>
6.1	<p><b><u>Option One</u></b>          The PSB scrutiny committee accepts the PSB terms of reference (attached at appendix 2)</p> <p><b><u>Option Two</u></b>          The PSB scrutiny committee makes comment on the terms of reference for the PSB to consider.</p>
<b>7.</b>	<b>Impact Assessment Against Proposals / Options</b>
7.1	<ul style="list-style-type: none"> <li>• <b>Thinking for the long term</b>            As part of the forward work programme the PSB will consider the impact of decisions made on future generations.</li> </ul>
	<ul style="list-style-type: none"> <li>• <b>Taking an integrated approach</b>            Under the requirements of the Act the well-being assessment objectives and subsequent plan will consider the partnership contribution to the national well-being goals.</li> </ul>
	<ul style="list-style-type: none"> <li>• <b>Taking a preventative approach</b>            This is a key feature of the Act and will need to be reflected in the well-being objectives and plan.</li> </ul>
	<ul style="list-style-type: none"> <li>• <b>Collaborating</b>            The nature of the PSB is collaborative and partners will be working together to contribute to the successful implementation of the Wellbeing Plan. A collaborative approach has been undertaken to develop the well-being assessment with partners</li> </ul>

	across Gwent working together alongside the Data Unit.
	<ul style="list-style-type: none"><li>• <b>Involvement</b> This is a key feature of the Act and work has been undertaken to develop the first phase of the engagement plan to involve people to inform the well-being assessment - <i>The Blaenau Gwent We Want</i>.</li></ul>
7.2	<b>Equality Impact Assessment (EQIA)</b> The terms of reference include the PSB striving to work in accordance with the equality act 2010, and therefore no negative impact on people from the protected characteristics is anticipated.
<b>8.</b>	<b>Conclusion</b>
8.1	The PSB terms of reference provide a framework for governance that supports accountability and transparency. They include reference to periodic review to ensure they remain relevant and support the functions of the statutory PSB effectively.

Assess how well your project / activity will result in multiple benefits for our communities and contribute to the national well-being goals.		
Description of the Well-being goals	How will your project / activity deliver benefits to our communities under the national well-being goals?	Is there anyway to maximise the benefits or minimise any negative impacts to our communities (and the contribution to the national well-being goals)?
<p><b>A prosperous Wales</b>            An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.</p>	<p>The purpose of the Board is to improve the economic, social, environmental and cultural well-being of the people living in the Blaenau Gwent area.</p> <p>In pursuing this purpose, the Board will deliver against the national well-being goals</p>	
<p><b>A resilient Wales</b>            A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).</p>	<p>The purpose of the Board is to improve the economic, social, environmental and cultural well-being of the people living in the Blaenau Gwent area.</p> <p>In pursuing this purpose, the Board will deliver against the national well-being goals</p>	
<p><b>A healthier Wales</b>            A society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.</p>	<p>The purpose of the Board is to improve the economic, social, environmental and cultural well-being of the people living in the Blaenau Gwent area.</p> <p>In pursuing this purpose, the Board will deliver against the national well-being goals</p>	

Description of the Well-being goals	How will your project / activity deliver benefits to our communities under the national well-being goals?	Is there anyway to maximise the benefits or minimise any negative impacts to our communities (and the contribution to the national well-being goals)?
<p><b>A more equal Wales</b>            A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances).</p>	<p>The purpose of the Board is to improve the economic, social, environmental and cultural well-being of the people living in the Blaenau Gwent area.</p> <p>In pursuing this purpose, the Board will deliver against the national well-being goals</p>	
<p><b>A Wales of cohesive communities</b> Attractive, viable, safe and well-connected communities.</p>	<p>The purpose of the Board is to improve the economic, social, environmental and cultural well-being of the people living in the Blaenau Gwent area.</p> <p>In pursuing this purpose, the Board will deliver against the national well-being goals</p>	
<p><b>A Wales of vibrant culture and thriving Welsh language</b>            A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation.</p>	<p>The purpose of the Board is to improve the economic, social, environmental and cultural well-being of the people living in the Blaenau Gwent area.</p> <p>In pursuing this purpose, the Board will deliver against the national well-being goals</p>	
<p><b>A globally responsible Wales</b>            A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.</p>	<p>The purpose of the Board is to improve the economic, social, environmental and cultural well-being of the people living in the Blaenau Gwent area.</p> <p>In pursuing this purpose, the Board will deliver against the national well-being goals</p>	

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