

Committee: Executive Committee
Date of meeting: 17th July 2019
Report Subject: Quarter 4 (January to March 2019) Joint Finance and Performance Report
Portfolio Holder: Cllr N Daniels, Leader / Executive Member Corporate Services
Report Submitted by: Bernadette Elias, Head of Governance and Partnerships

Reporting Pathway								
Directorate Management Team	Corporate Leadership Team	Portfolio Holder / Chair	Audit Committee	Democratic Services Committee	Scrutiny Committee	Executive Committee	Council	Other (please state)
	04.06.19	06.06.19			24.06.19	17.07.19		

1. Purpose of the Report

1.1 The purpose of the report is to present to the Executive Committee the Joint Finance and Performance Report for quarter 4, covering the period January to March 2019 (attached at Appendix 1).

2. Scope and Background

2.1 The Joint Finance and Performance Report has been reviewed to ensure that it is fit for purpose and can be used as a management tool. Amendments have also been made to align the monitoring to the Council's Corporate Plan 2018-22.

2.2 As the Corporate Plan covers a four year period, there are a number of areas that will be areas for data development. This information will be included within the report when available.

2.3 The Joint Finance and Performance Report provides a summary of the performance of the Council and further detail is provided within other monitoring reports, for example, the Annual Report of the Director of Social Services, Education data reports and waste data reporting.

2.4 The report is presented to the Corporate Overview Scrutiny Committee to provide detail of the work that has been undertaken throughout the Council and where further development is required.

2.5 The Finance and Performance Report includes the following information:

- Workforce Management
- Customer Service and Digital Participation
- Financial Management
- Regulatory Proposals
- Compliments and Complaints

- Progress Against the Corporate Plan
 - Efficient Council
 - Social Services
 - Education
 - Strong and Environmentally Smart Communities
 - Economic Development and Regeneration

- Corporate Risk Register

2.6 The information previously reported has been enhanced and presented in a more user friendly format. It will be used as a key improvement tool for the Council.

2.7 Information included within the report has been gathered from a number of different sources including updates from business plans and drawing evidence from strategic reports. This has provided a detailed view of the activity and performance of directorates throughout quarter 4.

2.8 The report forms part of an on-going process of development within the Council's Performance Management Improvement Framework in identifying further areas for improvement and areas of good practice and performance.

2.9 The key themes and notable activity across the Council are included in Appendix 1.

3. **Options for Recommendation**

3.1 The Joint Finance and Performance Report has been approved by CLT at their meeting on 4th June 2019.

3.2 This report was considered by the Corporate Overview Scrutiny Committee on 24th June 2019 and Members recommended Option 2 that the information be accepted as presented.

3.3 **Option 1**

Provide suggestions to the content of the Joint Finance and Performance Report in order to make it more efficient and effective as a management tool.

Option 2

Accept the information as presented.

4. **Evidence of how does this topic supports the achievement of the Corporate Plan / Statutory Responsibilities / Blaenau Gwent Well-being Plan**

The Council has a responsibility to provide performance related information to the public in order to scrutinise the Council's performance and to gauge how well the Council is doing.

There is also a requirement for Members to scrutinise the Council's performance. Reporting of such information contributes to the Council's Performance Framework.

5. Implications Against Each Option

5.1 ***Impact on Budget (short and long term impact)***

Financial information is included within Appendix 1.

5.2 ***Risk including Mitigating Actions***

Risk information is included within Appendix 1.

The Joint Finance and Performance Report acts as a key monitoring tool for the Council and is considered by external regulators which can have an impact on the reputation of the Council.

5.3 ***Legal***

There are no legal implications arising from this report.

5.4 ***Human Resources***

Sickness and supervision information is included within Appendix 1.

6. Supporting Evidence

6.1 ***Performance Information and Data***

Performance information and data is included within Appendix 1.

6.2 ***Expected outcome for the public***

The information included within the report will provide opportunity for the public to scrutinise the Council's performance and provide accountability across the Council.

6.3 ***Involvement (consultation, engagement, participation)***

Services look to involve partners and involve citizens in consultation where possible. This information is included as part of the planning arrangements of the Council.

6.4 ***Thinking for the Long term (forward planning)***

The Joint Finance and Performance Report is developed on a quarterly basis but is aligned to the Council's Corporate Plan which covers the four year period 2018-22.

6.5 ***Preventative focus***

The Council aims to work using a preventative approach wherever possible so that problems can be tackled before they are escalated. Preventative actions are included in the Council's business plans.

6.6 ***Collaboration / partnership working***

There are a number of collaborations that the Council is involved with and, where relevant, information on some of these has been included within the Joint Finance and Performance Report.

6.7 ***Integration(across service areas)***

The Council's business plans include where an integrated approach to planning and delivery is taking place.

6.8 ***EqlA(screening and identifying if full impact assessment is needed)***

The Joint Finance and Performance Report has no negative impact on the protected characteristics.

7. **Monitoring Arrangements**

7.1 The business plans of the Council are aligned to the Corporate Plan. These are updated quarterly and are monitored via the Council's management structure.

The report will be monitored quarterly through the Corporate Overview Scrutiny Committee and the Executive Committee.

Background Documents /Electronic Links

- Appendix 1 – Finance and Performance Report Quarter 4.